

# CONSULTATIVE COMMITTEE MEETING

## MINUTES

Meeting date: 10 March 2009

Location: QPSU, Floor 5

### ATTENDEES

#### Department of Education Training and the Arts (DETA)

- Dave Waters
- Adele Garnett

Lucy Hennessy

#### Queensland Public Sector Union (QPSU)

- Des Holloway
- Sharon Abbott
- Mark McCosker

Manuel Pereira  
Peter Roche

#### Apologies

AGENDA ITEM	DISCUSSION	ACTION
1. Confirmation of Previous Meeting Minutes	Draft minutes confirmed.	
2. Report-Back on Actions Agreed in Minutes	<p><b>Accommodation issues in Albert Street</b></p> <p>The department advised:</p> <ul style="list-style-type: none"><li>• Still following up on report.</li><li>• Providing H&amp;S officer training for those accommodated in 80 Albert</li></ul> <p>Union Requests:</p>	DETA to follow up

	<ul style="list-style-type: none"> <li>To receive a copy of the report before the next meeting.</li> </ul> <p><b>Security Call-Out Guidelines</b> The Department waiting on feedback from John Coombes.</p>	QPSU (John Coombes) to provided feedback to the department.
<b>3. SBS Timesheet and Charge Sheet System</b>	QPSU raised concerns about the operation of the SBS timesheet and charge sheet system. Meeting yet to be confirmed, to be rescheduled for next fortnight.	QPSU to provide a date to the department for the meeting.
<b>4. Staff Non-Replacement and Replacement at Lower Classification Level</b>	<p>The department advised:</p> <ul style="list-style-type: none"> <li>There was a reversion arrangement in place whereby the employee acting in the AO6 position reverted to their substantive position and the AO6 position has since not been filled.</li> <li>Under changes to the establishment, it is not proposed to fill the AO6 position in the near future.</li> <li>Require further information from QPSU as there is no evidence that positions have been advertised and filled at a lower level.</li> </ul>	QPSU to provide further information.
<b>5. WHS Committee Meeting</b>	Meeting held on 10 March 2009.	DETA to provide minutes to QPSU.
<b>6. Professional Development</b>	<p>QPSU requests that the Department clearly outline to schools &amp; principals that all PD is to be paid for including accommodation, meals etc. DETA acknowledge that if it is approved PD then the full costs should be met. DETA requires further information to investigate further. QPSU interested in assessing data regarding the breakdown of PD in schools. Both parties commit to discussion regarding this concerning the EB.</p>	<p>QPSU to provide further information and examples. DETA to consider and look at what PD data may be available.</p>

<b>7. Information Management Services Branch (IMS)</b>	DETA advised consultation involving the QPSU was ongoing.	
<b>8. BSM Workload Management Tool</b>	DETA advised it was waiting on the report outlining the results of the survey.	UQ to send draft report to the department and QPSU on the 23 March 2009.
<b>9. Schools Officer Review</b>	DEIR steering the process, both parties are involved. Both parties are happy with the progress to date.	
<b>10. Agricultural Assistants' ADO Arrangements</b>	DETA has agreed to develop a policy to be sent to QPSU for consideration.	DETA to provide draft copy of policy.
<b>11. Innisfail State School of Tomorrow Initiative</b>	DETA advised: <ul style="list-style-type: none"> <li>• Local meeting to occur between QPSU and DETA regarding staffing issues.</li> <li>• Meeting to highlight broad industrial issues.</li> <li>• DETA accepts there may be industrial issues to be dealt with centrally.</li> </ul>	
<b>12. BSM Upgrade</b>	DETA accepts the QPSU's position that the issue should not be tied to the EB. QPSU raised new issues concerning the workplace reform process as follows: <ul style="list-style-type: none"> <li>• Special treatment for the AO7/AO8 positions re cost and approvals.</li> </ul> QPSU seeking guidelines surrounding workplace reform process.	QPSU to raise issues at the workplace reform committee and to refer back to CC.
<b>13. Accommodation – Ed House</b>	QPSU raised concerns with respect to accommodation in Education House.	QPSU to provide list of issues to DETA.
<b>14. ADO – Curriculum</b>	DETA advised form has been amended. QPSU confirmed.	Issue resolved.

<b>15. Distance Ed &amp; LOTE</b>	<p>DETA advised:</p> <ul style="list-style-type: none"> <li>• Distance Ed on schedule.</li> <li>• No timeframe provided for LOTE at this time.</li> <li>• Further consultation with LOTE employees will occur when firmer plans have been developed.</li> </ul>	
<b>16. BSM Review</b>	DETA advised officers were unaware of the letters referred to by the QPSU.	QPSU to investigate and provide further information.
<b>17. Timesheets in advance</b>	QPSU tabled copy of email.	DETA to consider and respond.
<b>18. Speech Language Pathologist-in-Charge (not-filling positions)</b>	<p>QPSU advised:</p> <ul style="list-style-type: none"> <li>• GBN have the establishment for 2.6FTE SLPIC positions, but have only filled 2.0FTE and have not advertised the 0.6 position.</li> <li>• FCW filled 1.0FTE permanent position temporarily at 0.5FTE</li> </ul>	DETA to investigate and respond.
<b>19. ADO Non-school Based Staff</b>	DETA tabled the draft policy for QPSU to consider.	QPSU to provide feedback.
<b>14. Next meeting date</b>	The next meeting will be held from 1.30pm-3.30pm on Tuesday 7 April 2009.	