

# CONSULTATIVE COMMITTEE MEETING

## MINUTES

Meeting date: 10 March 2009

Location: QPSU, Floor 5

### ATTENDEES

#### Department of Education Training and the Arts (DETA)

- Dave Waters
- Adele Garnett

Lucy Hennessy

#### Queensland Public Sector Union (QPSU)

- Des Holloway
- Sharon Abbott
- Mark McCosker

Manuel Pereira  
Peter Roche

#### Apologies

| AGENDA ITEM                                 | DISCUSSION   | ACTION            |
|---|--|-------------------|
| 1. Confirmation of Previous Meeting Minutes | Draft minutes confirmed.   |                   |
| 2. Report-Back on Actions Agreed in Minutes | <p><b>Accommodation issues in Albert Street</b></p> <p>The department advised:</p> <ul style="list-style-type: none"><li>• Still following up on report.</li><li>• Providing H&amp;S officer training for those accommodated in 80 Albert</li></ul> <p>Union Requests:</p> | DETA to follow up |

|   |   |  |
|---|---|--|
|   | <ul style="list-style-type: none"> <li>To receive a copy of the report before the next meeting.</li> </ul> <p><b>Security Call-Out Guidelines</b><br/>The Department waiting on feedback from John Coombes.</p>   | QPSU (John Coombes) to provided feedback to the department.  |
| <b>3. SBS Timesheet and Charge Sheet System</b>                               | QPSU raised concerns about the operation of the SBS timesheet and charge sheet system.<br>Meeting yet to be confirmed, to be rescheduled for next fortnight.  | QPSU to provide a date to the department for the meeting.  |
| <b>4. Staff Non-Replacement and Replacement at Lower Classification Level</b> | <p>The department advised:</p> <ul style="list-style-type: none"> <li>There was a reversion arrangement in place whereby the employee acting in the AO6 position reverted to their substantive position and the AO6 position has since not been filled.</li> <li>Under changes to the establishment, it is not proposed to fill the AO6 position in the near future.</li> <li>Require further information from QPSU as there is no evidence that positions have been advertised and filled at a lower level.</li> </ul> | QPSU to provide further information.   |
| <b>5. WHS Committee Meeting</b>   | Meeting held on 10 March 2009.  | DETA to provide minutes to QPSU.   |
| <b>6. Professional Development</b>  | <p>QPSU requests that the Department clearly outline to schools &amp; principals that all PD is to be paid for including accommodation, meals etc.<br/>DETA acknowledge that if it is approved PD then the full costs should be met.<br/>DETA requires further information to investigate further.<br/>QPSU interested in assessing data regarding the breakdown of PD in schools.<br/>Both parties commit to discussion regarding this concerning the EB.</p>  | <p>QPSU to provide further information and examples.<br/>DETA to consider and look at what PD data may be available.</p> |

|  |  |   |
|--|--|---|
| <b>7. Information Management Services Branch (IMS)</b>   | DETA advised consultation involving the QPSU was ongoing.  |   |
| <b>8. BSM Workload Management Tool</b>                   | DETA advised it was waiting on the report outlining the results of the survey.   | UQ to send draft report to the department and QPSU on the 23 March 2009.        |
| <b>9. Schools Officer Review</b>                         | DEIR steering the process, both parties are involved.<br>Both parties are happy with the progress to date.   |   |
| <b>10. Agricultural Assistants' ADO Arrangements</b>     | DETA has agreed to develop a policy to be sent to QPSU for consideration.  | DETA to provide draft copy of policy.   |
| <b>11. Innisfail State School of Tomorrow Initiative</b> | DETA advised: <ul style="list-style-type: none"> <li>• Local meeting to occur between QPSU and DETA regarding staffing issues.</li> <li>• Meeting to highlight broad industrial issues.</li> <li>• DETA accepts there may be industrial issues to be dealt with centrally.</li> </ul>  |   |
| <b>12. BSM Upgrade</b>                                   | DETA accepts the QPSU's position that the issue should not be tied to the EB.<br>QPSU raised new issues concerning the workplace reform process as follows: <ul style="list-style-type: none"> <li>• Special treatment for the AO7/AO8 positions re cost and approvals.</li> </ul> QPSU seeking guidelines surrounding workplace reform process. | QPSU to raise issues at the workplace reform committee and to refer back to CC. |
| <b>13. Accommodation – Ed House</b>                      | QPSU raised concerns with respect to accommodation in Education House.   | QPSU to provide list of issues to DETA.   |
| <b>14. ADO – Curriculum</b>                              | DETA advised form has been amended.<br>QPSU confirmed.   | Issue resolved.   |

|  |   |  |
|--|---|--|
|  |   |  |
| <b>15. Distance Ed &amp; LOTE</b>  | <p>DETA advised:</p> <ul style="list-style-type: none"> <li>• Distance Ed on schedule.</li> <li>• No timeframe provided for LOTE at this time.</li> <li>• Further consultation with LOTE employees will occur when firmer plans have been developed.</li> </ul>             |  |
| <b>16. BSM Review</b>  | DETA advised officers were unaware of the letters referred to by the QPSU.  | QPSU to investigate and provide further information. |
| <b>17. Timesheets in advance</b>   | QPSU tabled copy of email.  | DETA to consider and respond.                        |
| <b>18. Speech Language Pathologist-in-Charge (not-filling positions)</b> | <p>QPSU advised:</p> <ul style="list-style-type: none"> <li>• GBN have the establishment for 2.6FTE SLPIC positions, but have only filled 2.0FTE and have not advertised the 0.6 position.</li> <li>• FCW filled 1.0FTE permanent position temporarily at 0.5FTE</li> </ul> | DETA to investigate and respond.                     |
| <b>19. ADO Non-school Based Staff</b>                                    | DETA tabled the draft policy for QPSU to consider.  | QPSU to provide feedback.                            |
| <b>14. Next meeting date</b>   | The next meeting will be held from 1.30pm-3.30pm on Tuesday 7 April 2009.   |  |