

# Health, Safety and Wellbeing Contacts



## Work Safe, Learn Safe, Be Safe

- Learn and model safe and healthy behaviour
- Take action to identify, control and report hazards
- Take responsibility for safety and wellbeing

## Your local HSW support network

### First point of contact for employees

<b>Health and Safety Adviser (HSA):</b> Staff member with appropriate HSA training who has been nominated to support the principal/manager with health and safety matters.	name:
	telephone:
	email:
<b>Health and Safety Representative (HSR);</b> Staff member elected to represent staff with respect to health and safety matters.	name:
	telephone:
	email:
<b>First Aid Officer (FAO):</b> Staff member(s) with accredited first aid training nominated to provide first aid in the workplace.	name:
	telephone:
	email:
<b>Rehabilitation and Return to Work Coordinator (RRTWC);</b> Staff member who is appropriately qualified and nominated to assist with workplace rehabilitation and return to work for injured/ill staff.	name:
	telephone:
	email:
<b>Health, Safety and Wellbeing (HSW) Committee Contact:</b> Your contact person on the local HSW committee or forum. This is a consultative forum for addressing and monitoring HSW matters in the school/workplace.	name:
	telephone:
	email:
<b>Staff Wellbeing</b> Visit the Department's Staff Wellbeing Page on OnePortal. <a href="https://intranet.det.qld.gov.au/payroll-hr/health-wellbeing/staffwellbeing">https://intranet.det.qld.gov.au/payroll-hr/health-wellbeing/staffwellbeing</a>	name:
	telephone:
	email:

### Employee Assistance Service :

- Visit the Department's **Employee Assistance Program** web page on OnePortal
- OPTUM** – Employee Assistance Program – 1800 604 640

### Web Pages:

- Creating Healthier Workplaces – [www.education.qld.gov.au/health](http://www.education.qld.gov.au/health)
- Health, Safety and Wellbeing – search on OnePortal
- <https://intranet.det.qld.gov.au/payroll-hr/health-wellbeing/staffwellbeing>

