

Course Information

- Presentation notes
- Obligations
- Risk management
- Sample construction workplace plan
- Sample work method statement

Health & Safety

for Schools Officers



General Induction Training - "Construction Blue Card"

Recent amendments to the *Workplace Health and Safety Act 1995* have broadened the definition of 'construction work' which means that some work activities undertaken by school staff (e.g. Schools Officers) may be regarded as construction work, including:

- repairs to structures such as walls
- excavation or landscaping associated with the construction of a wall, building or other construction
- refurbishment/top dressing of ovals

A consequence of these changes is that school staff undertaking 'construction work' will be required to undertake an approved General Induction training course. A 'Construction Blue Card' is issued on completion of general induction training.

The Organisational Health Unit has developed an in-house process to deliver General Induction Training to Schools Officers across the state that provides both the basic 'Blue Card' training and additional school specific information.

Newly hired employees will need to obtain a construction 'blue card' prior to engaging in any construction activities.

Volunteers

General Induction requirements are administered by Workplace Health and Safety Queensland, Department of Industrial Relations. Workplace Health and Safety Queensland recognises the important contribution that volunteers make to an organisation such as Education Queensland. Workplace Health and Safety Queensland has now adopted an enforcement approach that differentiates between low risk and high risk construction work undertaken by volunteers.

Volunteers who undertake only **low risk** construction work do **not** require General Induction Training (Construction Blue Card). Examples of low risk construction work include:

- Brick laying
- Sanding and painting or preparing walls
- Replacing broken window panes
- Rehanging doors
- Replacing carpet
- Basic joinery
- Building rock walls
- Repairing cracked footpaths
- Landscaping around newly constructed facilities

A volunteer who undertakes high risk construction work activities **would need** to complete General Induction Training. Examples of high risk construction activities include;

- Work on a roof to repair tin sheets or lay tarpaulins
- Trenching* or excavation for laying pipes
- Working on ladders over 2m without adequate controls to prevent falls

*a trench is excavation where the maximum depth is more than the minimum width (the trench is deeper than it is wide)

Schools Officers – What are my obligations?

How can I contribute to creating a safe and healthy school?

Model good safety behaviour especially when students are present

As a staff member I must;

- follow instructions regarding health and safety
- wear personal protective equipment (PPE) that has been provided
- not wilfully or recklessly put at risk the health & safety of myself or any person
- not interfere with anything provided for health and safety

Why should I tell my supervisor/principal about tasks I'm planning?

- Your principal has responsibility for your safety
- Your principal needs to know why and how you are carrying out the job – and be confident that you will be safe conducting the task
- There may be other things that have to be done to ensure you (or other members of the school community) cannot be harmed because of your work;
 - Asbestos in the vicinity
 - Electrical cabling in the vicinity
 - Other work to be conducted in that area
 - Students/staff needing access – or arranging alternative access

What do I do if I'm injured at work?

- Report any injuries to Administration – even minor injuries. This includes injuries;
 - to yourself
 - a volunteer or staff member working with you or
 - a student working with or near you.
- You may need to fill in a form to gather the details of the incident or injury so this can be recorded into the SMS system
- A Health & Safety Incident Notification Form will be printed from the SMS system. This should be kept on file and may also be faxed to a number of locations depending on the severity of the incident.
- You can request a copy of the Health & Safety Incident Notification Form

Why report injuries and incidents?

- It is important to report these incidents to ensure that they do not re-occur
- There is a legislative requirement for all workplaces to record injuries and incidents
- Some incidents, even if they don't result in an injury, must be reported. These 'dangerous events' are often called near misses and could have resulted in serious injuries.
- Report any electrical issues immediately to Administration – particularly suspected electric shock.

Risk Management for Schools Officers

What is risk management?

- Risk management is just a systematic approach to decision making.
- It is an informed judgement based on people's knowledge, experience and available information
- You do 'risk assessments' in your head every day; can I make this turn into the flow of traffic now and not get hit? Do I have enough time now to cross the road; Am I fit enough to play football tonight without getting injured?

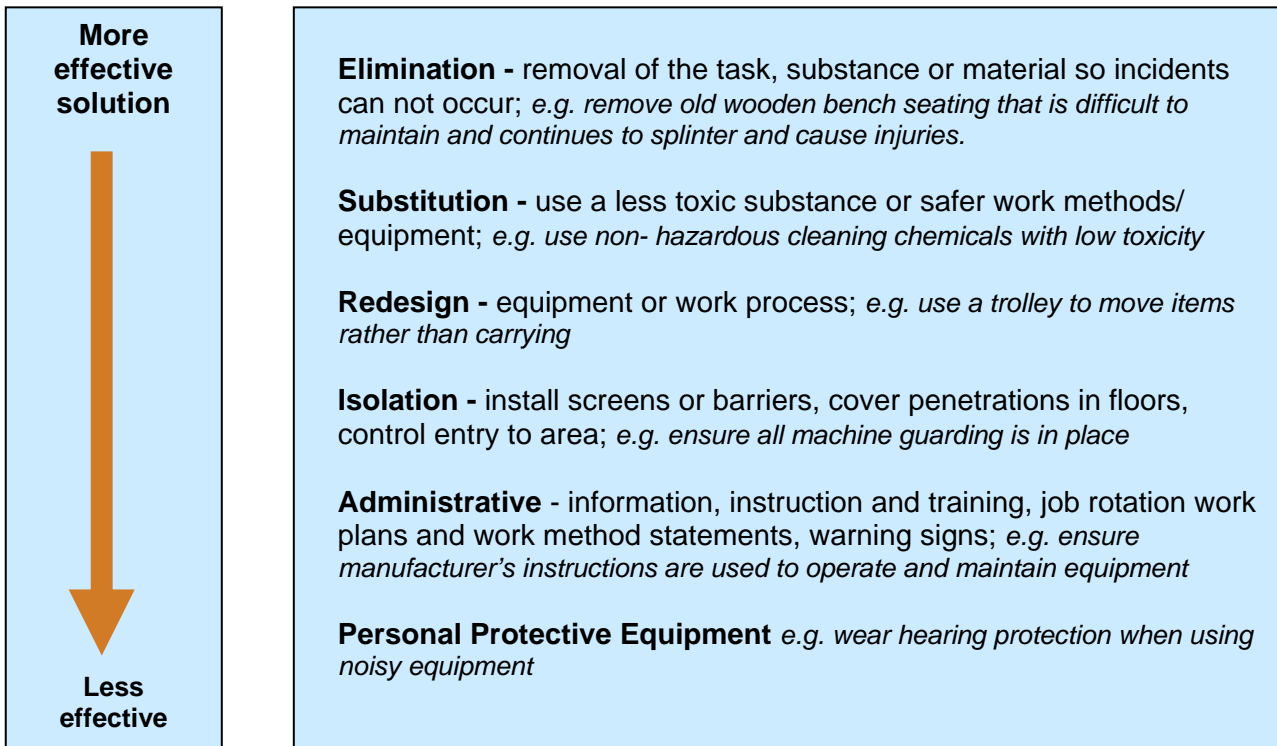
What are the risk management steps?

1. Identify hazards; things that can do you harm
2. Assess the risks; how likely is it that injury will occur and how severe will the injury be?
3. Implement controls; ways to prevent injury
4. Review the controls; look at the new system or equipment and see if it has fixed the problem.

What are the best control measures?

The best control measures are those that provide a relatively permanent solution.

Procedures or training should not be relied on as the only control method e.g. a sign saying "don't put hands near spinning parts" is not sufficient to protect people. A more reliable control is to have a guard in place so no one can get their hand or fingers near the entrapment point. e.g. design control



“PCs are Us”

CONSTRUCTION WORKPLACE PLAN

for

Double Storey Brick House – 124 Construction Avenue Cementsville 4444

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Note: The following plan is a sample only. It does not attempt to address every type of potential housing/residential construction situation or hazard that may be applicable on these types of sites. This sample is to be used as a reference source only to assist in interpreting the requirements of the amended WH&S Regulation 1997 and determining the type of information expected within a Housing/Residential Construction Workplace Plan.

1.0 Project Information

Project Address	124 Construction Avenue Cementsville 4444
Principal Contractor Details	<i>PCs Are US</i> 12 Builder Street Roof Village 4999 PH: 3333 9999 FX: 3333 9900
Principal Contractor ABN	77 777 888 999
Planned Commencement Date & Project Schedule	Commencement – 04/11/2002 Completion – 31/03/2003 Refer to Project Schedule Version 1 – 124 Construction Avenue
Principal Contractor Sign Off	 Date: 01/11/2002

2.0 Project Work and Risks

Scope of Project Work

The project involves construction of a two-storey dwelling on the vacant block at 124 Construction Avenue, Cementsville, 4444.

The constructed house will:

- have four bedrooms and two bathrooms,
- be a slab on ground, brick construction,
- have a tiled roof with maximum roof pitch of approximately 22°,
- be next to an existing house on one side and a park, with children's play equipment, on the other side, and
- be positioned approximately 12m from the road boundary on a vacant, unfenced block that has a slight slope of 4°, running from the adjacent house down to the park area.

The work will be contracted out to a number of trades/subcontractors. The subcontractors will be required to submit a documented Work Method Statement if they are performing high-risk construction activities on site.

Project Risks and Methods of Control

Project Hazard / Risk	Method of Control
Unauthorised public access (including children from the park) to the site and exposure to construction site hazards	<ul style="list-style-type: none"> • Erect and maintain a 1800mm high boundary fence around the site to exclude public access • Place signage on the boundary fence describing the site as a construction workplace and that unauthorised entry is prohibited • Subcontractors to use a spotter where delivery vehicles or trucks are entering and reversing from site <p><i>See also Section 4 – Public Protection Controls</i></p>

Project Hazard / Risk	Method of Control
Worker exposure to general site hazards	<ul style="list-style-type: none"> • Hard hats and safety boots will be mandatory and be worn at all times on site and as a condition of entry • Signage indicating these requirement will be displayed at the site entrance • Site supervisor will monitor compliance during site visits
Lack of amenities on site	<ul style="list-style-type: none"> • Drinking water will be established • Provide and maintain an on-site temporary toilet with wash basin
Electrocution from general supply of electricity on site	<ul style="list-style-type: none"> • Fit a residual current device (RCD) that supports each socket outlet to the switchboard on site • The RCD will be tested by a licensed electrician immediately after it is connected to ensure it trips within the specified time period and current limit • The site supervisor will test the RCD at least once each month
Worker exposure to hazards due to poor housekeeping practices and inadequate access on site	<ul style="list-style-type: none"> • The entrance to the site will be clear at all times • Equipment and materials will not be left on the footpath • Signs will be displayed at the site entrance indicating: <ul style="list-style-type: none"> - the principal contractor; - clear access must be maintained; and - mandatory personal protective equipment requirements • A rubbish skip for all general construction rubbish and waste materials will be provided and replaced when full • All rubbish is to be put into this skip before leaving the site each day • Excess material and equipment is not to be stored on scaffolding or within the access ways of the house • Materials and plant will be safely stored within the boundary fence and next to the entry gate • Site supervisor will monitor housekeeping practices • Housekeeping information will be given to subcontractors at pre-work meetings/discussions
Worker exposure to underground services when performing excavation activities	<ul style="list-style-type: none"> • Identify the location and type of underground services before work starts • This information will be recorded and given to relevant subcontractors during pre-work meetings/discussions
Worker exposure to hazardous substance risks on site	<ul style="list-style-type: none"> • John Smith will maintain a register of hazardous substances used on site. A copy will be kept on site once the roof is erected. • MSDS for all substances to be used will be recorded in the register including all subcontractor related hazardous substances and MSDS

Project Hazard / Risk	Method of Control
Falls from heights	<ul style="list-style-type: none"> • Provide scaffolding around the house before workers access areas at heights of 3m or more • The scaffolding will be fully decked and have handrails and brickguards as well as ladder access • Provide guard railing around exposed edges, such as stairwells and balconies, where a fall could occur <p><i>See also Section 5 – Common Plant and Equipment for additional scaffolding information</i></p>
Falling objects	<ul style="list-style-type: none"> • Scaffolding will have brick guards • Subcontractors will advise the site supervisor where work is to be done above others. This will also be discussed during pre-work meetings with the subcontractor • Site supervisor will schedule work so work is not done above others.

3.0 Project Consultation

WH&S Committee

A WH&S Committee will not be established for this project as it is likely that only a small number of subcontractors and workers will be on site at any time.

WH&S Officer

The site supervisor is a WH&S officer and will be responsible for monitoring general health and safety compliance on the project and consulting with any worker regarding health and safety issues. The site supervisor / WH&S officer is John Smith and can be contacted on 0499 999 999.

The site supervisor / WH&S officer will:

- hold pre-work meetings/discussions with subcontractors to discuss health and safety project issues,
- request and explain the work method statement expectations of *PCs are Us*,
- formally review work method statements, provide feedback and request additional information as required,
- prepare and maintain *PCs are Us*' Construction Workplace Plan and associated documentation,
- forward the plan or relevant sections to subcontractors doing work on the project,
- do periodic, documented inspections of the site and subcontractor activities, and provide feedback and direction to subcontractors as a result, and
- respond to any query, incident, injury or emergency report as forwarded by any worker on site or concerned member of the public.

4.0 Monitoring Project and Public Health and Safety

Subcontractor Management

Subcontractors need to fulfil these minimum requirements as a condition of working on this project:

- a) Prepare and submit to *PCs are Us* a specific WH&S work method statement for high-risk activities before starting work on site.
- b) Before work starts, meet with a representative of *PCs are Us* to discuss the project's health and safety requirements, the subcontractor's work method statement and any other specific information relating to the subcontractor's activities.
- c) Make reasonable additions to their work method statement as requested by *PCs are Us*.
- d) Contact *PCs are Us* representative immediately following any incident, injury, near miss, emergency or incident involving any person, including an employer, self employed person, worker or member of the public.
- e) Discuss with a *PCs are Us* representative any workplace activity or risk identified, unsatisfactorily controlled or dealt with.
- f) Do activities and work in a safe and healthy manner and in accordance with the requirements of *PCs are Us*, subcontractor work method statements and the workplace health and safety legislation.

A register of subcontractors used for the scope of work on this project will be maintained in the *Subcontractor Register* (see Appendix 1).

Subcontractor work method statements will be formally reviewed to ensure they comply with the requirements of Section 58 of the WH&S Regulation.

PCs are Us will undertake the following course of action for identified health and safety issues:

- a) For minor issues the subcontractor will be given verbal direction indicating what the issue is, what needs to occur and the level of safety that *PCs are Us* expects,
- b) For major health and safety breaches or situations where there is imminent risk to a worker or other person, the subcontractor will stop work and be issued with a written warning detailing the issue and controls expected. Work will restart when adequate safety controls have been implemented, and
- c) For ongoing health and safety non-compliances of a significant or high-risk nature subcontractors may be directed to cease work in accordance with a breach of the contract.

Subcontractors' WH&S performance will be formally reviewed during site inspections, see section following.

Site Inspections

The site supervisor will conduct documented site inspections, using the *Site Inspection Checklist* (see Appendix 2), on at least a fortnightly basis to provide a means through which:

- *PCs are Us* can verify compliance with minimum control requirements, and
- risk control methods specified by the subcontractors can be verified as being satisfactorily implemented and effective on site.

To achieve an accurate appraisal of the site and subcontractor activities the inspections will be done on varying days and times each week.

The site supervisor will also use random visits and general time spent on site to monitor health and safety performance on an ongoing basis.

Public Protection Controls

As the site is next to a park, *PCs are Us* have identified that control measures must be implemented to exclude the public, particularly children, from being exposed to the construction site risks.

PCs are Us will do the following:

- a) Erect a 1800mm high chain wire fence around the boundary of the property.
 - Erect fence before subcontractors/trades start work.
 - Fence will be supported by fixed temporary concrete supports and additional incline bracing and supports (F brackets) to prevent it toppling or collapsing.
 - The fence will have a gate for large vehicles to enter the premises.
 - The gate is to be kept closed at all times unless vehicles and equipment are entering the site.
 - The site supervisor will monitor and document the condition and placement of the fence during site inspections.
- b) Clearly display signs on the boundary fence that describes the site as being a construction site, accessible to workers and authorised personnel only, i.e. "Construction Site – Do Not Enter Authorised Personnel Only".
- c) A spotter will guide vehicles or equipment reversing onto or off the site, so that workers aren't driving blindly into areas where there may be pedestrians.

5.0 Common Plant and Equipment

PCs are Us will provide the following common plant and equipment:

- a) Fixed scaffolding around the perimeter of the house.
 - Scaffold will be designed in accordance with AS/NZS 1576 Parts 1-5 and AS/NZS 4576 and certified by a qualified engineer. Refer to drawing 124–A.
 - A certified scaffolder will erect and dismantle the scaffold in accordance with the manufacturer's requirements and the scaffold plan.
 - Edge protection, including handrails and brick guards, will be used where there is a risk of person or materials falling.
 - The scaffolder will sign-off that the scaffold is complete and safe for use as per the design and scaffold plan before workers access the scaffold.
- b) Electrical switchboard for the supply of electricity to the site.
 - A licensed electrician will be contracted to supply a power pole and ensure a safe supply of electricity on the site.
 - The switchboard, apart from being weatherproof and strongly manufactured will:
 - have a locking device,
 - have protective doors or a lid attached in a way that will not damage flexible extension cords connected to the board,
 - have holes provided for cord access that are bushed/protected to prevent damage to the cords.
 - The switchboard will be securely attached to a pole on site with coach screws, bolts or fixed in place with suitable clamps.
 - The switchboard will be located within the construction premises and boundary fence.
 - The switchboard will be fitted with a push button residual current device capable of tripping if overloaded. The electrician will test the residual current device during installation and the site supervisor will test it during regular documented inspections.

- c) An 1800mm high chain wire fence around the boundary of the property.
 - See *Public Protection Controls* within Section 4.0 for additional details
- d) Signage:
 - Fixed to the boundary fence in easy to see locations.
 - Fixed in a way so that sharp or protruding edges are not exposed.
 - Signs will include:
 - “Construction Site – Do Not Enter Authorised Personnel Only”,
 - Mandatory Safety Helmet signs,
 - Mandatory Safety Footwear signs, and
 - “PCs are Us” Construction Site general sign
- e) Rubbish Skip:
 - A general-purpose rubbish skip will be provided within the site fence.
 - It will be emptied as necessary and before it becomes overloaded.
 - It will not be in the immediate vicinity of the house or areas where vehicles, plant and equipment are parked or stored.
- f) A temporary toilet with washbasin:
 - The toilet will be located on site before work starts.
 - The site supervisor will check and clean it as required during all on-site visits and inspections.

6.0 Site Rules

All subcontractors and workers on site must ensure the following:

- All incidents, injuries and emergency situations must be reported to the site supervisor and your supervisor;
- Workers must wear correct PPE (as per work method statements, material safety data sheets or manufacturer’s recommendations) during specific work activities;
- Place rubbish in the appropriate bin/skip provided before leaving the site each day;
- Work areas to be kept clean and access ways free from hazards at all times;
- No alcohol or illegal drugs permitted on site;
- Any person affected by alcohol or drugs will not be tolerated and will be denied access to the site;
- Toilets are to be used and good hygiene is to be adhered to at all times;
- Before using or storing any hazardous substances, a copy of the respective MSDS is to be given to the site supervisor (or included in Work Method Statements);
- All personnel are to be trained in the plant and equipment being used. This includes holding certificates and licenses as required;
- No person without specific approval is to alter or remove any plant, equipment or safety device on site. This includes scaffolds, handrails, barricades, signage, guards, etc;
- Electrical equipment including leads are to be inspected and tagged at intervals not exceeding 6 months and maintained in locations where they are not likely to be damaged or create a trip hazard;
- No piggy back leads or double adaptors to be used on site;
- Work above 3m will require a means of fall protection;
- Theft of any kind will not be tolerated and will be reported directly to the police;
- All safety signs are to be complied with in full; and,
- A spotter will guide vehicles or equipment reversing onto or off the site, so that workers aren’t driving blindly into areas where there may be pedestrians.

7.0 Emergency Preparedness

Emergency contact details and the evacuation process within the *Emergency & Evacuation Information Sheet* (Appendix 3) will be displayed clearly on the site temporary switchboard for all personnel to use and follow in case of an emergency situation.

8.0 Appendices

PCs are Us will use the following forms to manage and record health and safety performance during this project.

These appendices include:

- Appendix 1 - Subcontractor Register,
- Appendix 2 - Site Inspection Checklist,
- Appendix 3 - Emergency & Evacuation Information Sheet, and
- Appendix 4 - Hazardous Substances Register,

SAMPLE

APPENDIX 1

SUBCONTRACTOR REGISTER

PROJECT NAME: _____

SCHEDULED START: / / _____

SCHEDULED COMPLETION: / / _____

Subcontractor	Trade	General Induction Evidence (For employers and self employed persons) Yes / No	Work Method Statement*		
			Required Yes / No	Received (If one is Required) Yes / No	Approved (If one is Required) Yes / No

SITE INSPECTION CHECKLIST

PROJECT: _____

INSPECTING PERSON: _____ DATE: _____

RATING COLUMN	<input checked="" type="checkbox"/>	Acceptable	NA	Not Applicable	R	Rectified during inspection
	<input checked="" type="checkbox"/>	Rectification within 24hrs required			S	Instruction Issued to Personnel

ITEM	RATING	ITEM	RATING
1. Previous Inspection Items Appropriately Actioned		18. All Underground Service Checks Done & Communicated to Subcontractors	
2. All Subcontractors' Details Contained Within the Subcontractor Register		19. Safe Trenching & Excavation Practices to Avoid Collapse	
3. All Relevant Subcontractor Work Method Statements Reviewed and Approved		20. Sign-off Received from Scaffolder in Relation to Scaffold Completion	
4. General Safety Induction Evidence Sighted for All On-Site Personnel		21. Scaffold Remains in Safe Condition with Adequate Edge Protection	
5. Emergency & Evacuation Info Correct and Prominently Displayed		22. Scaffolding Fitted with Adequate Brick Guards and Access Provisions	
6. Hazardous Substances Register Complete & as per On-Site Substances		23. Switchboard in Good Condition with Leads Appropriately Connected	
7. MSDS contained with Hazardous Substances Register		24. Residual Current Device Checked and Operational	
8. Site Signage Displayed Prominently and Safely		25. Safe Portable Power Tool Practices	
9. Amenities Provided and Well Maintained		26. Adequate Guarding of Tools and Equipment	
10. Access Ways are Clear of Tripping Hazards		27. Safe Hazardous Substance Use, Storage and Clean Up	
11. Rubbish Skip is Appropriately Positioned and being Regularly Emptied		28. Safe Work at Height Practices During All Tasks On-Site	
12. Boundary Fence Remains in Place and is Stable in all Sections		29. Controls in place to minimise the risk of Objects Falling from Heights	
13. Access to the Site is being Adequately Excluded / Controlled		30. Safe Subcontractor Work Practices as per Work Method Statements	
14. Parking & Delivery Vehicles Practices are being done Safely & with Spotters		<i>Other Specific Requirements Identified by Site Supervisor during the Site Inspection:</i>	
15. Mandatory PPE being worn		31.	
16. Activity Specific PPE being worn as per Subcontractor Work Method Statements		32.	
17. Prescribed Occupation holders only are Undertaking Prescribed Work Activities		33.	

Comments: (Provide brief Description & Location of the OHS Issues Identified Above) _____

FOLLOW UP ON PREVIOUS INSPECTIONS			
Date	Item No.	Result	Further Action

INSPECTING PERSON: _____ DATE: _____

EMERGENCY & EVACUATION INFORMATION

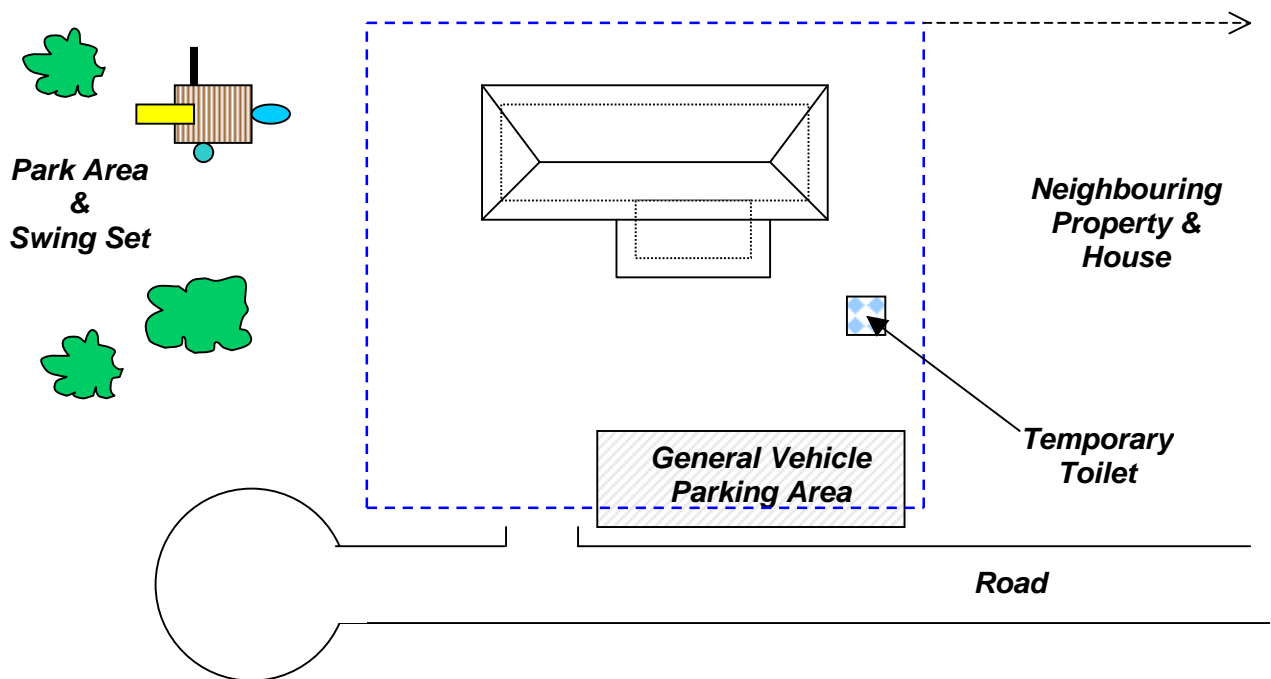
Emergency Contacts

PCs are Us CONTACTS	
Construction Manager	Name: Dave Jones Phone: 0488 888 888
Site Supervisor (Also WH&S Officer and First Aid Certified)	Name: John Smith Phone: 0499 999 999
FIRST AID or MINOR INJURY	
Hurtsville Medical Centre	Contact: Dr Bleedman Phone: 07) 3999 9999 UBD Ref No.: Map 99 – Ref K7 Address: 18 Injury Avenue, Hurtsville
EMERGENCY RESPONSE	
Emergency	Phone: 000
Once any emergency call has been made, the incident must be reported to the Site Supervisor as soon as possible if this has not already been done. The following authorities may also need to be contacted:	
OTHER AUTHORITIES	
QLD Division of WH&S	Phone: (07) 3872 0529 – Office Hours Phone: (07) 3309 2037 – After Hours
Other	Phone: NA Phone: NA

Evacuation Process

1. Upon first discovery of fire, bomb or other threatening situation, immediately evacuate the area and notify others on site to do the same.
2. Notify Emergency Services on 000. Additional telephone numbers are listed on the previous page.
3. Encourage people to remain calm and orderly.
4. Shut down any plant and equipment.
5. Do not go back for valuables or tools.
6. If escaping through a smoke-filled area, keep close to the floor (where there is most oxygen) and do not move too quickly.
7. If trapped on the upper house level, go to an outer room where the door can be shut and try to exit via the scaffold or attract attention from a window.
8. Once clear of the house, proceed to a safe area away from the house.

Evacuation Diagram



SAMPLE

HAZARDOUS SUBSTANCES REGISTER

PROJECT NAME: _____

PRODUCT	APPROX. AMOUNT	USER ON SITE <i>Name of Employer or self employed person</i>	MSDS PROVIDED Yes / No

Flyin-High Tilers P/L

WORK METHOD STATEMENT

for a

High Risk Construction Activity

that is

Working 3m or more from the ground during construction of a house

BACKGROUND INFORMATION	
Company Details	Flyin-High Tilers Pty Ltd 18 Scaffold Road Fallsville 4999 PH: 3333 9999 FX: 3333 9900
Company ABN	77 777 888 999
Site Address	87 Platform Avenue Hightown 4555
Planned High Risk Activity	To access a roof that is approximately 4 – 6m above ground, and fully tile the roof.
CONTROLS AND IMPLEMENTATION (To address the issue of falling 3m or more)	
Task Hazard / Risk	Method of Control
Falling 3m or more while accessing the roof (Maximum slope approx. 18 °)	<ul style="list-style-type: none">• Principal Contractor will erect scaffolding around the perimeter and will provide a copy of the scaffold plan, showing the scaffolding contractor's name and contact details.• Scaffolding will have a mesh guard around its perimeter.• Provide ladders for access where necessary. They will:<ul style="list-style-type: none">• be placed on a level base at an angle of between 70° – 80°,• extend at least 1m beyond the access point, and• be secured at the top and/or the bottom before being used.

CONTROLS AND IMPLEMENTATION (To address the issue of falling 3m or more)	
Task Hazard / Risk	Method of Control
Falling 3m or more while laying tiles on the roof	<ul style="list-style-type: none"> • Timber battens including spans will comply with AS 1684 – National Timber Framing Code. Refer to roof drawing R123 for further details. • The battens will be strong enough to prevent a fall through the roof. • Battens will be laid from the tail of the rafter to the ridge. • Only trained, experienced roofing workers will do the work. • The slope of the roof is unlikely to cause falls, as it is less than 26°.

MONITORING OF SITE CONTROLS	
Inspection	<ul style="list-style-type: none"> • Before work starts each day, Flyin-High's on-site foreman will do a brief visual inspection of the scaffolding and roof to ensure: <ul style="list-style-type: none"> • the scaffolding is in accordance with the scaffolding plan, and • the roof is generally safe to access. • When Flyin-High personnel identify a scaffold risk, there will be no access until the matter has been referred to the Principal Contractor or scaffolding subcontractor and they have taken measures to correct the scaffold.
On-going monitoring of scaffold and roof	<ul style="list-style-type: none"> • Workers will constantly monitor their method of scaffold access, and access across roofing battens. • If a serious risk is established, all workers will be removed from the roof and not be allowed to return until controls have been implemented, for example: <ul style="list-style-type: none"> • modify scaffolds, or • repair/add roof battens.