

APPLICATION FOR TEACHER EMPLOYMENT

1. Please read the "Guide for Teacher Applicants" booklet before completing this form.
2. This version of the application can be printed out and completed in writing.
3. The "paperclip" symbol denotes that the applicant is required to supply documentary evidence to support their application.



Section 1: Applicant Personal Details

Surname: _____

Previous Surname: _____

Given Name/s: _____

Residential Address: _____

_____ State _____ Post Code _____

Postal Address: _____

_____ State _____ Post Code _____

Title:

Mr	Mrs	Miss	Ms	Dr
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Sex: _____ Date of Birth: _____

Contact Details

Home Phone: () _____

Mobile: _____

Alternative Phone: () _____

Email: _____

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Date of Receipt

___/___/___

ID Number

EF-SCR

EM-SCR



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Section 2: Additional Personal and Identification Information

Are you currently registered with the Queensland College of Teachers (QCT)?

Yes No Exempt

If yes, registration no.

Expiry date:

If exempt, please complete description

Citizenship/Residency Status

Are you an Australian citizen or a permanent resident of Australia? Yes No
 (If no, attach a statement giving details)

Private/Sexual Relationships

Applicants who are in an ongoing private/sexual relationship with a Queensland State School student aged under 18 years of age must confidentially declare this to the Ethical Standards prior to commencing employment.

Criminal History

Have you ever been charged or convicted in a court of law for an offence, other than a traffic offence or an offence which you do not have to disclose by virtue of the provision of the Criminal Law (Rehabilitation of Offenders) Act 1986?

Yes No

Have you ever previously been employed as a teacher with the Department of Education, Training & the Arts?

Yes No

If yes, Employee number

Have you received a grant under the Department of Education, Training & the Arts Career Change Program for teachers?

Yes No

NOTE: If you have answered yes to this question you are not eligible to teach in a Queensland State School.

Other Government Employment

Have you ever been or are you currently employed by the Queensland Government, other than as a teacher with this department (i.e. are you a public servant or Crown employee) or are you currently on leave from any Commonwealth or other State Government department? If yes, attach a statement giving details.

Yes No



Section 4: Teacher and Sector Preferences

4(a) Sector Preferences

Sector/s for which you are formally qualified (if you are qualified for more than one sector, number your preferences consecutively)

Early Phase / Prep _____
 Primary _____
 Secondary _____
 Students with Disabilities _____

Applicants specifically qualified for Middle Years Schooling should preference both Primary and Secondary Sectors above, then nominate Middle Schooling as a teaching area in both Early Phase(P-3) Primary Teaching and Secondary Teaching Preferences in section 4(C) on this page.

4(b) Additional Location Information

If a vacancy arises in an area where accommodation is restricted (for example, there may only be **single accommodation available**) do you wish to be considered for such a position? Yes No

If you receive a placement which requires you to move residence, do you have family and/or others who will accompany you? Yes No

If so, how many people will be with you? _____

If you are required to move residence to take up a position with the Department of Education, Training & the Arts, removal of your furniture and personal effects will be managed by Toll Transitions. To facilitate that process the Department of Education, Training & the Arts need to provide Toll Transitions with your ID number and from/to location details. Please confirm your consent. Yes No

4(c) Teaching Area Preferences including Languages

You must be formally trained or have significant and verifiable teaching experience for each area you nominate. Only nominate those areas in which you are willing to teach.

Early Phase (P-3) Primary Teaching Preferences*	Secondary Teaching Preferences**	Yr Level	Students with Disabilities Teaching Preferences***

NOTE:

- * refer to Table A on page 17 in the Guide for Teacher Applicants <http://education.qld.gov.au/hr/recruitment/apply/pdfs/teach.pdf>
- ** refer to Table B on page 18 in the Guide for Teacher Applicants <http://education.qld.gov.au/hr/recruitment/apply/pdfs/teach.pdf>
- *** refer to Table C on page 19 in the Guide for Teacher Applicants <http://education.qld.gov.au/hr/recruitment/apply/pdfs/teach.pdf>

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K=Early Phase/Prep
 P=Primary
 S=Secondary
 L=Students with Disabilities

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Section 5(a): Location Preferences for applicants seeking Permanent and/or Temporary, Full-time and/or Part-Time Employment

Are your initial location preferences statewide?

Yes -If "Yes", each regional and district location will be recorded as **location preference 1**

No -If "No", mark your preferences (1, 2, 3 etc) only for those regional and/or district locations for which you wish to be considered.

You are advised that limiting your location preferences may limit your employment opportunities.

NOTE: It is a condition of permanent employment that teachers may be required to teach anywhere in the state, regardless of their restrictive location preferences for initial appointment.

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Darling Downs & South West Qld (DDS) - Anywhere	Greater Brisbane (GBN) - Anywhere	South Coast (SOC) - Anywhere
DDS - Roma	GBN - Brisbane Central & West	SOC - Gold Coast
DDS - The Downs	GBN - Brisbane North	SOC - Logan-Albert Beaudesert
DDS - Toowoomba	GBN - Brisbane South	Sunshine Coast (SUN) - Anywhere
DDS - Warwick	GBN - South East Brisbane	SUN - Sunshine Coast North
Far North Qld (FNQ) - Anywhere	Mackay-Whitsunday (MYW) -Anywhere	SUN - Sunshine Coast South
FNQ - Cairns Coastal	MYW - Mackay-Whitsunday	Wide Bay-Burnett (WBB) - Anywhere
FNQ - Tablelands-Johnston	Moreton (MTN) - Anywhere	WBB - Wide Bay North
FNQ - Torres Strait & Cape	MTN - Moreton East	WBB - Wide Bay South
Fitzroy-Central West (FCW) - Anywhere	MTN - Moreton West	WWB - Wide Bay West
FCW - Central Coast	North Qld (NOQ) - Anywhere	
FCW - Central Qld	NOQ - Townsville	
FCW - Central West	NOQ - Mount Isa	

To obtain more specific information about schools located within the regional and district locations, please access the Department of Education, Training & the Arts website: <http://education.qld.gov.au/schools/maps>

Brief comments on preferences: (maximum 20 words)

Indicate details of any restrictions to your location preferences. Also provide details of personal circumstances which need to be considered when determining your placement arrangements.

NOTE: Refer to Section 5(a) & (b) on page 14 in the Guide for Teacher Applicants. <http://education.qld.gov.au/hr/recruitment/apply/pdfs/teach.pdf>

**Section 5(b): Location Preferences for applicants seeking Casual Employment
(also called Teacher Relief and Supply)**

If you are seeking casual teaching, please tick the box/es next to the district location(s) in which you wish to register.

Darling Downs & South West Qld (DDS)		Greater Brisbane (GBN)		South Coast (SOC)	
<input type="checkbox"/>	DDS - Roma	<input type="checkbox"/>	GBN - Brisbane Central & West	<input type="checkbox"/>	SOC - Gold Coast
<input type="checkbox"/>	DDS - The Downs	<input type="checkbox"/>	GBN - Brisbane North	<input type="checkbox"/>	SOC - Logan-Albert Beaudesert
<input type="checkbox"/>	DDS - Toowoomba	<input type="checkbox"/>	GBN - Brisbane South		
<input type="checkbox"/>	DDS - Warwick	<input type="checkbox"/>	GBN - South East Brisbane	Sunshine Coast (SUN)	
				<input type="checkbox"/>	SUN - Sunshine Coast North
				<input type="checkbox"/>	SUN - Sunshine Coast South
Far North Qld (FNQ)		Mackay-Whitsunday (MYW)		Wide Bay-Burnett (WBB)	
<input type="checkbox"/>	FNQ - Cairns Coastal	<input type="checkbox"/>	MYW - Mackay-Whitsunday	<input type="checkbox"/>	WBB - Wide Bay North
<input type="checkbox"/>	FNQ - Tablelands-Johnston			<input type="checkbox"/>	WBB - Wide Bay South
<input type="checkbox"/>	FNQ - Torres Strait & Cape	Moreton (MTN)		<input type="checkbox"/>	WBB - Wide Bay West
		<input type="checkbox"/>	MTN - Moreton East		
		<input type="checkbox"/>	MTN - Moreton West		
Fitzroy-Central West (FCW)		North Qld (NOQ)			
<input type="checkbox"/>	FCW - Central Coast	<input type="checkbox"/>	NOQ - Townsville		
<input type="checkbox"/>	FCW - Central Qld	<input type="checkbox"/>	NOQ - Mount Isa		
<input type="checkbox"/>	FCW - Central West				
<input type="checkbox"/>					

Sectors preferred for work as a casual teacher (you may indicate more than one if required). Applicants must be qualified or able to demonstrate experience or capability to teach in the sector/s nominated.

Early Phase/Prep (P-3)	<input type="checkbox"/>	Primary	<input type="checkbox"/>
Secondary	<input type="checkbox"/>	Students with Disabilities (SWD)	<input type="checkbox"/>

The Assessment Process

If you are an applicant for permanent full-time, permanent part-time, or temporary teacher employment, you must undergo an assessment process. The assessment process is designed to give you the opportunity to demonstrate your teaching skills, knowledge and abilities.

NOTE: Refer to Page 5 in the Guide for Teacher Applicants
<http://education.qld.gov.au/hr/recruitment/apply/pdfs/teach.pdf>

If you are an applicant in a specialist area (example LOTE, Instrumental Music) you may need to undergo an additional assessment process.

NOTE: Refer to Page 5 and 6 in the Guide for Teacher Applicants
<http://education.qld.gov.au/hr/recruitment/apply/pdfs/teach.pdf>

Please nominate the closest Regional Office to your place of residence or the most convenient Regional Office to undertake your assessment.

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K=Early Phase/Prep
 P=Primary
 S=Secondary
 L=Students with Disabilities



Section 6: Teaching and Other Relevant Employment History

Certified copies of statements of service will be required before service can be recognised for classification and salary purpose.

(Documentary evidence must be provided. Attach a separate sheet if there is insufficient space.)

There is no need to list teaching employment with the Department of Education, Training & the Arts.

NOTE: Please refer to section 6 on page 14 and 15 of the Guide for Teacher Applicants
<http://education.qld.gov.au/hr/recruitment/apply/pdfs/teach.pdf>

Employer	State/Country	Sector taught	Work status	From	To

Sectors – Early Phase/Prep, Primary, Secondary or SWD (Special)
Work status – Permanent, P/time Permanent, Temporary and Casual



Section 7: Skills and Competencies

Please record your skills and competencies on this table – eg TAFE accreditation, first aid accreditation, instrumental music, coaching, etc.

(Documentary evidence to support the skills/competencies must to be attached.)

NOTE: Please refer to Tables D and E on pages 19 and 20 of Guide for Teacher Applicants.
<http://education.qld.gov.ar/hr/recruitment/apply/pdfs/teach.pdf>

Description	Date obtained	Instrumental Music		Competency Level					
		Performance Level	Teaching Level	Inservice/ Training other than formal	Current Accreditation	Manual Communication	Experience	Coach/Trainer	TAFE Accredited

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K=Early Phase/Prep
P=Primary
S=Secondary
L=Students with Disabilities

F=fulltime
P=part time
T=temporary
C=casual

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Section 8(a): Educational Qualifications – Teacher preparation course



Qualification

State/Country

Academic Institution

Qualification Type

Result

Majors

1.	2.
3.	4.

Year Commenced Years Attended Completed –

month year

Final professional experience location
(for recent graduates only)

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Section 8(b): Qualification – Other tertiary qualification (if applicable)



- Attach additional information if more than 1 qualification

Qualification

State/Country

Academic Institution

Qualification Type

Result

Majors

1.	2.
3.	4.

Year Commenced Years Attended Completed –

month year

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Section 8(c): Qualifications – Other qualification (if applicable)



- Attach additional information if more than 1 qualification

Qualification

State/Country

Academic Institution

Qualification Type

Result

Year Commenced Years Attended Completed –

month year

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Section 9: Recognition of Diversity – for EEO data collection purposes only

Completion of this section is voluntary.

Country of Birth 1st Language

Do you identify as any of the following target groups?

Aboriginal/Torres Strait Islander person Person with a Disability
 Person from a Non-English Speaking Background* None of the these

*People who have migrated to Australia and children of those people and whose first language is a language other than English

NOTE: Please refer Section 9 on page 16 of the Guide for Teacher Applicants.

<http://education.qld.gov.au/hr/recruitment/apply/pdfs/teach.pdf>

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Section 10: Documentary Evidence Checklist

REQUIRED BY YOU WHEN SUBMITTING THIS APPLICATION

NAME: _____

EMAIL ADDRESS: _____

PHONE CONTACT: _____

Document Required	Attached X	Not Attached X	Comment (why unable to submit and when it is likely to be received)
Previous (change) Surname	<input type="checkbox"/>	<input type="checkbox"/>	
Birth Certificate / Passport	<input type="checkbox"/>	<input type="checkbox"/>	
Queensland College of Teachers (QCT) Registration	<input type="checkbox"/>	<input type="checkbox"/>	
Visa / WorkPermit / Citizenship	<input type="checkbox"/>	<input type="checkbox"/>	
Other Government Employment	<input type="checkbox"/>	<input type="checkbox"/>	
Teaching or Other Relevant Employment History	<input type="checkbox"/>	<input type="checkbox"/>	
Skills and Competencies	<input type="checkbox"/>	<input type="checkbox"/>	
Qualifications	<input type="checkbox"/>	<input type="checkbox"/>	

Section 11: Applicants Declaration

I certify that the information contained in this application is a true and correct statement of my particulars, Qualification/s, training, experience and competencies.

I understand that statements found to be false within my knowledge may make me liable for immediate dismissal.

I understand that a condition of permanent employment is that teachers are required to teach anywhere in the State.

I understand that the Department of Education, Training & the Arts may need to provide specific personal details to Toll Transitions if it is necessary to change residence to take up a position with the Department of Education, Training & the Arts. I hereby confirm my consent for this to occur.

Signature _____

_____/_____/_____

Upon completion of this application form, attach CERTIFIED copies of documentary evidence, submit by post to:

**Teacher Applicant Centre
PO Box 469
IPSWICH QLD 4305**