

Central Queensland Region

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Process for Teacher Applicants within Central Queensland Region

The following information is provided for applicants for employment as a teacher in a Queensland state school who are:

- Residing in the Central Queensland Region; Currently undertaking an internship or final professional experience within Central Queensland Region;
- Currently teaching in a school within the Central Queensland Region; or
- Wishing to undertake a reassessment of their suitability ranking within the Central Queensland Region.

Interview and assessment panels are formed at the discretion of each regional office and in response to the number of applicants requiring interviews across the school year. The state-wide assessment process undertaken by each panel will be the same regardless of how, when and where the panel is formed.

A suitability ranking is an administrative tool used by the department to identify an applicant's suitability for employment in state schools. Only those applicants with a genuine interest in working in Queensland state schools should apply to undertake the interview and assessment process.

Information about the application for teacher employment process is outlined in the [Guide to Teaching in Queensland State Schools](#) available from the website at www.teach.qld.gov.au

Information about the Central Queensland Region

The Central Queensland Region consists of almost 200 primary, secondary and special schools. The Region stretches from Gladstone and the North Burnett areas in the south to just north of Mackay and out to the Queensland border including the larger western centres of Longreach and Emerald as well as the coalfields. Maps and locations of the schools can be accessed at <http://education.qld.gov.au/schools/maps>

Further information about schools within the region, including links to their websites, can be accessed at <http://education.qld.gov.au/directory/schools/index.html>

Regional offices

Regional Offices are located in Rockhampton, Mackay, Gladstone, Emerald and Longreach.

The regional office contact number for all teacher assessment/interview queries is (07) 4938 4661

Or email: cqregion.humanres@deta.qld.gov.au

Information for Graduate Applicants

Graduate applicants who are completing their final professional experience or internship in a state school within

Central Queensland Region should contact their school administration to negotiate a time and date for an interview, after they have submitted their Application for Teacher Employment form to the Teacher Applicant Centre.

The school will notify applicants of where and when the interview will be conducted. Professional Folios must be submitted to the school at least one week prior to the scheduled interview.

Graduate applicants who are completing their final professional experience or internship in a non-state school within the Central Queensland Region should submit their Application for Teacher Employment form to the Teacher Applicant Centre and then contact the regional office to negotiate a time and date for the interview.

Information for General Applicants

General applicants should initially submit their Application for Teacher Employment form to the Teacher Applicant Centre. If you are currently undertaking a temporary (contract) or casual (relief) teaching in a state school within the Central Queensland Region you should contact the school administration to negotiate a time and date for an interview.

The school will notify applicants of where and when the interview will be conducted. Professional Folios must be submitted to the school at least one week prior to the scheduled interview.

All other general applicants within the Central Queensland Region should contact the regional office to negotiate a time and date for the interview.

Applicants seeking Reassessment

Reassessment of a suitability ranking may be initiated by an individual applicant in the situation where they have performed a total of 100 days of temporary employment and/or casual teaching since their last assessment.

Teachers who wish to apply for a reassessment must submit a request for reassessment in writing to the Regional Human Resource Manager in the region in which they are working.

The Regional Human Resource Manager or delegate is responsible for determining whether the request contains sufficient grounds for a reassessment. Applicants will be advised of the outcome of a request for reassessment by the relevant Regional Human Resources Manager.

Information about the reassessment process is provided in the [Guide to Teaching in Queensland State Schools](#).

For further information about teaching in Queensland state schools, visit our Make a difference. Teach website at www.teach.qld.gov.au

