

Metropolitan Region

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Process for Teacher Applicants within the Metropolitan Region

The following information is provided for applicants for employment as a teacher in a Queensland state school who are:

- genuinely interested in working in Queensland state schools
- Residing in the Metropolitan Region;
- Currently undertaking an internship or final professional experience within the Metropolitan Region;
- Currently teaching in a school within the Metropolitan Region; or
- Wishing to undertake a reassessment of their suitability ranking within the Metropolitan Region.

Interview and assessment panels are formed at the discretion of each regional office in consultation with schools and in response to the number of applicants requiring interviews across the school year. The state-wide assessment process undertaken by each panel will be the same regardless of how, when and where the panel is formed. A suitability ranking is an administrative tool used by the department to identify an applicant's suitability for employment in Qld state schools.

The application for teacher employment process is outlined in the [Guide to Teaching in Queensland State Schools](#) available from the website at www.teach.qld.gov.au

Information about the Metropolitan Region

The Metropolitan Region consists of 260 primary, secondary and special schools across four geographic areas (Brisbane Northside, Brisbane Southside, Ipswich and Brisbane West and Rural West). Maps and locations of the schools can be accessed at <http://education.qld.gov.au/schools/maps>

Further information about schools within the region, including links to their websites, can be accessed at <http://education.qld.gov.au/directory/schools/>

Regional offices

Metropolitan Region has three offices as follows:

Upper Mt Gravatt Office

All Teacher Assessments 3422 8638 / 3422 8649
Email: METSOUTHTEACH@deta.qld.gov.au

Kedron Office

All Teacher Assessments 3350 7886 (primary)
3350 7806 (secondary/special)
Email: METNORTHTEACH@deta.qld.gov.au

Ipswich Office

Teacher Assessments 3280 1620 (primary)
3280 1630 (secondary/special)
Email: METWESTIPSWICHTEACH@deta.qld.gov.au

For further information about teaching in Queensland state schools, visit our Make a difference. www.teach.qld.gov.au

Information for Graduate Applicants

Final Professional Experience/internship in a Qld State School
Graduate applicants who are completing their final professional experience or internship in a state school within the Metropolitan Region should contact their school administration to negotiate a time and date for an interview, after they have submitted their Application for Teacher Employment form to the Teacher Applicant Centre (TAC).

That school will notify applicants of where and when the interview will be conducted. Professional Folios must be submitted to the school at least one week prior to the scheduled interview.

Final Professional Experience/internship in a Non-State School
Graduate applicants who are completing their final professional experience or internship in a non-state school within the Metropolitan Region should contact the nearest Metropolitan regional office by email to advise they wish to undertake the assessment process.

Information for General Applicants

General applicants who are currently undertaking temporary (contract) or casual (relief) teaching in a Qld state school within the Metropolitan Region should contact their school administration to negotiate a time and date for an interview

The school will notify applicants of where and when the interview will be conducted. Professional Folios must be submitted to the school at least one week prior to the scheduled interview.

All other general applicants within the Metropolitan Region should contact the nearest Metropolitan regional office by email to arrange a school to undertake an assessment, after submission of the Application for Teacher Employment to TAC.

Applicants seeking Reassessment

Reassessment of a suitability ranking may be initiated by an individual applicant in the situation where they have performed a total of 100 days of temporary employment and/or casual teaching since their last assessment.

Teachers who wish to apply for a reassessment must submit a request by emailing the nearest Metropolitan regional office.

The Regional Human Resource Manager or delegate is responsible for determining whether the request contains sufficient grounds for a reassessment. Applicants will be advised of the outcome of a request for reassessment.

Information about the reassessment process is provided in the [Guide to Teaching in Queensland State Schools](#).

