

North Queensland Region

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Process for Teacher Applicants within the North Queensland Region

The following information is provided for applicants for employment as a teacher in a Queensland state school who are:

- Residing in the North Queensland Region;
- Currently undertaking an internship or final professional experience within the North Queensland Region;
- Currently teaching in a school within the North Queensland Region; or
- Wish to undertake a reassessment of their suitability ranking within the North Queensland Region.

Interview and assessment panels are formed at the discretion of each regional office and in response to the number of applicants requiring interviews across the school year. The state-wide assessment process undertaken by each panel will be the same regardless of how, when and where the panel is formed.

Information about the application for teacher employment process is outlined in the [Guide to Teaching in Queensland State Schools](#) available from the website at www.teach.qld.gov.au

Information about the North Queensland Region

The North Queensland Region consists of 114 primary, secondary and special schools. Maps and locations of the schools can be accessed at <http://education.qld.gov.au/schools/maps>

Further information about schools within the region, including links to their websites, can be accessed at <http://education.qld.gov.au/directory/schools/index.html>

Regional Structure

North Queensland Region has two offices - one based in Townsville and one in Mount Isa.

Townsville Office

All Teacher Assessments (07) 4726 3168
(07) 4726 3119

Mount Isa Office

All Teacher Assessments (07) 4744 8215

North Queensland regional office email (all Teacher Assessments): humanresources.townsville@deta.qld.gov.au

Information for Graduate Applicants

All graduate applicants (whether completing final professional experience or internship in a state or non-state school) must have submitted their Application for Teacher Employment form to the Teacher Applicant Centre (TAC) to enable their interview to be organised.

TAC will notify the relevant district office of graduates who have indicated that they are requiring assessment in the North Queensland Region. When District panels are organised an electronic notification is forwarded to applicants outlining the time, date and venue of their interview as well as details related to the Professional Folio.

All Professional Folios must be submitted to the relevant district office at least two (2) weeks prior to the scheduled interview. Folios are collated and forwarded to panel members from the relevant district office.

Information for General Applicants

Following submission of their Application for Teacher Employment form to the Teacher Applicant Centre, general applicants who are currently undertaking temporary (contract) or casual (relief) teaching in a state school within the North Queensland Region, should email humanresources.townsville@deta.qld.gov.au to indicate they are seeking an assessment ranking.

General applicants will be added to regional interview lists and electronic notification will be forwarded to applicants outlining the time, date and venue of an interview as well as details related to the Professional Folio.

All Professional Folios are to be submitted to the relevant office at least two (2) weeks prior to the scheduled interview. Folios are collated and forwarded to panel members.

Applicants seeking Reassessment

Reassessment of a suitability ranking may be initiated by an individual applicant in the situation where they have performed a total of 100 days of temporary employment and/or casual teaching since their last assessment.

Teachers who wish to apply for a reassessment must submit a request for reassessment in writing to the Regional Human Resource Manager, North Queensland region.

The Regional Human Resource Manager or delegate is responsible for determining whether the request contains sufficient grounds for a reassessment. Applicants will be advised of the outcome of a request for reassessment by Regional Human Resources Manager.

Information about the reassessment process is provided in the [Guide to Teaching in Queensland State Schools](#).

For further information about teaching in Queensland state schools, visit our Make a difference. Teach website at www.teach.qld.gov.au

