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## **The Lambert McBride Perpetual Bursary Guidelines**

*Please read these guidelines carefully prior to filling in each section of the application form*

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### **Nature of the Bursary**

1. The value of the bursary is \$5000 for full-time Indigenous university students in their second or third year of study at a Queensland university campus in Queensland. This one-off amount will be paid in full in the next semester after being awarded.

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### **Eligibility Criteria**

2. All Aboriginal and Torres Strait Islander students studying at a Queensland university campus in Queensland and in the second or third year of study or about to commence their second or third year of study are eligible for this bursary.

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### **Selection Criteria**

3. The Selection Committee shall, in the exercise of its discretion for recommendation to the Public Trustee, afford consideration of the following criteria:
  - 3.1) the candidate must provide proof of heritage, as outlined below:
    - a. be of Aboriginal or Torres Strait Islander descent
    - b. identify as an Aboriginal or Torres Strait Islander in their community, and
    - c. be accepted as such by the community in which he or she lives, or formerly lived
  - 3.2) academic merit or potential
  - 3.3) the character of the candidate for the award
  - 3.4) the candidate has completed or will soon complete their first year or second year of study.

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### **Application Procedures**

4. Applications must be submitted on the bursary application form.
5. Applicants must provide the following documentation to support their application:
  - 5.1) A personal statement of no more than 300 words describing what they want to achieve by studying at university and how they might contribute to the Aboriginal and Torres Strait Islander communities in the future
  - 5.2) Two written references, one of which must be from an Aboriginal or Torres Strait Islander person (see Checklist for more details)
  - 5.3) Proof of Aboriginal or Torres Strait Islander heritage, including a letter of support from an Aboriginal or Torres Strait Islander community organisation.

This letter would include proof of Aboriginal or Torres Strait Islander descent, and the degree and length of acquaintance with the applicant. Applications submitted without the relevant documentation will not be considered.

6. The applicant authorises the Selection Committee to make inquiries as to the applicant's good character and suitability to receive the bursary, which includes authorisation for the Selection Committee to examine the applicant's academic record and seek opinions from relevant members of the academic staff of their academic institution.

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## **Selection Process**

7. The awarding of the bursary shall be made at the discretion of the Selection Committee, for recommendation to the Public Trustee, which shall comprise:
  - 7.1) Ms Linda McBride or other nominated descendant of Lambert McBride
  - 7.2) A departmental representative from the Department of Education and Training
  - 7.3) A representative from the Queensland Community Foundation (QCF) as nominated by QCF
  - 7.4) An Aboriginal or Torres Strait Islander community member, such as a local Elder.
8. The Selection Committee reserves the right:
  - 8.1) Not to award a bursary in any year
  - 8.2) To award a bursary for a period of one year.
9. The Selection Committee may require applicants to undertake an interview – either face-to-face or by telephone – as part of their application.
10. If a member of the Selection Committee has an association with the candidate, they must make this known to the rest of the Selection Committee and a decision will then be made whether or not to replace the Selection Committee member with another nominated representative.
11. The Selection Committee for recommendation to the Public Trustee shall determine all matters relating to the bursary.

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## **Conditions of the Bursary**

12. The recipient must be enrolled in a Queensland tertiary institution.
13. The recipient, for Queensland Government marketing purposes, must consent to attendance at one event as nominated by the Queensland Government and to publishing of information and images about the award and the recipient in Queensland Government and Queensland Community Foundation publications.

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## **Administration of the Bursary**

14. The bursary shall be administered by the Project/Scholarships Officer, Division of Indigenous Education and Training Futures, Department of Education and Training, on behalf of the Selection Committee and Queensland Community Foundation.
15. The funds of the bursary shall be held in an account in the name of the university and shall be administered by the officer of the university charged with administering the bursary.
16. Monies payable in any year to the holder of an award shall be paid in full in the next semester after being awarded.

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## **Definitions**

17. Unless there appears a contrary intention in these rules:
  - 17.1) "academic institution" includes University, Technical and Further Education College/Institute
  - 17.2) "academic record" means the official records of the university, or any other academic institution that details the level of academic achievement attained by the person whose academic record it is
  - 17.3) "award" means the bursary
  - 17.4) "awardee" means the recipient of the bursary
  - 17.5) "candidate" means the person applying for the bursary.

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## **Bursary application closing date**

**Applications for the bursary close on 31 January 2012.**

Please mark the envelope *Lambert McBride Perpetual Bursary* and send the application package to the Equity/Scholarship Officer of the University at which you are enrolled.