

Global Engagement
Department of Education International

Chaperones: Important Information for the Premier's Anzac Prize Application

Premier's Anzac Prize

The Premier's
Anzac Prize



Introduction:

The following pages contain essential information about the online application process.

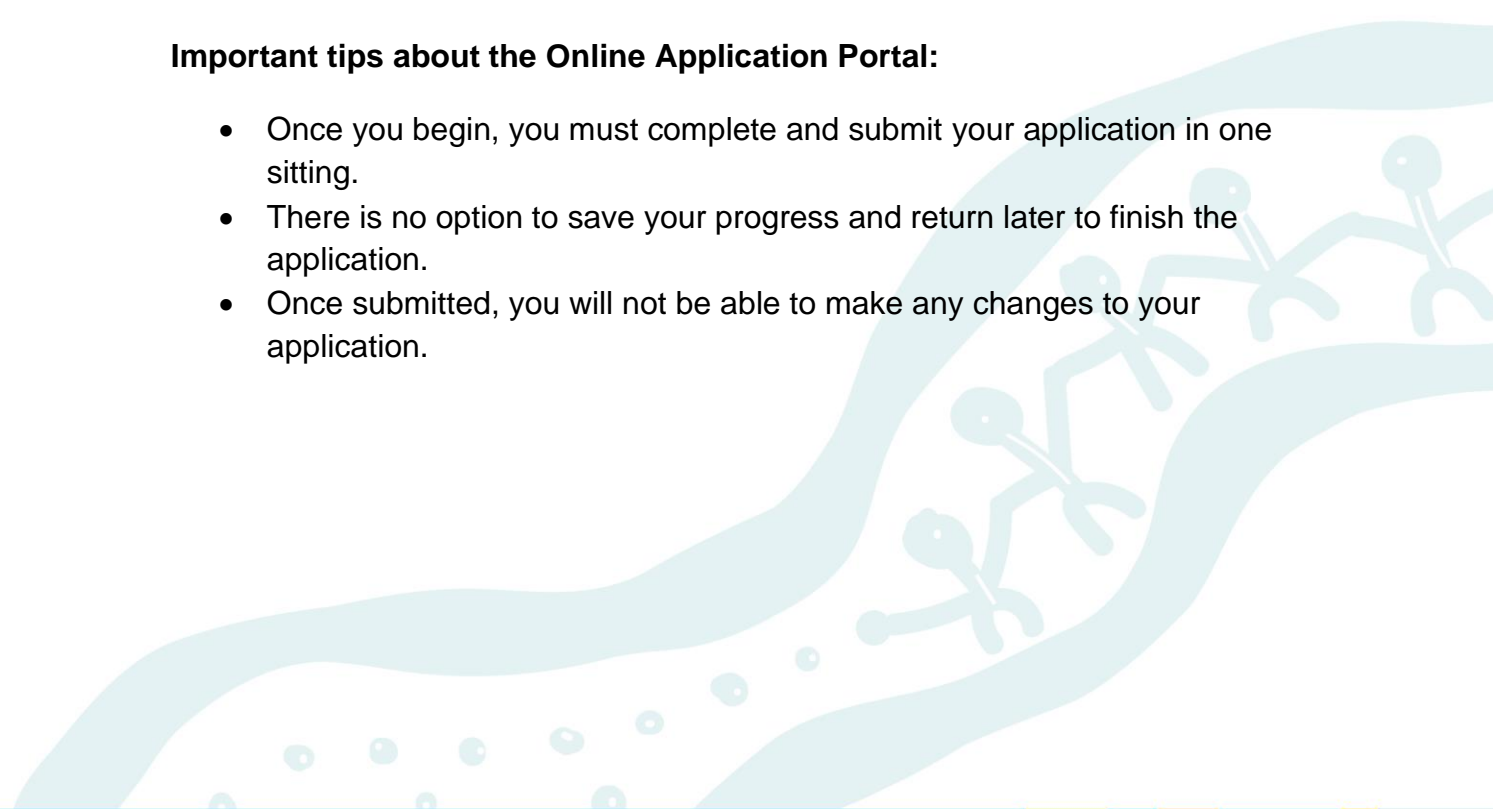
This document gives you the opportunity to:

- Review the supporting documents for your online application.
- Discuss this opportunity with your principal (*or delegate*).
- **Note:** If shortlisted, your principal (*or delegate*) will be contacted to verify and endorse your application.
- **Note:** If shortlisted, your principal is required to sign the **principal Statement - Approval for Participation in the Program** form.

In this document, you will find:

- Screenshots of the Online Application Portal.
- The questions you will need to answer for your application.
- [Chaperones: Eligibility Requirements for the Premier's Anzac Prize](#)
- [Chaperones: Conditions of Entry, Program Rules and Privacy Statement](#)
- [Role of the Chaperone](#)
- Sample of [Applicant Declaration, Acknowledgement and Consent Form](#) that will be emailed to you **after** you have completed your online application.
- Sample of [Principal Statement - Approval for Participation in the Program](#) form that will be emailed to principals of applicants who have been **shortlisted for an interview**.

Important tips about the Online Application Portal:

- Once you begin, you must complete and submit your application in one sitting.
 - There is no option to save your progress and return later to finish the application.
 - Once submitted, you will not be able to make any changes to your application.
- 
- A decorative graphic at the bottom of the page features a light blue wavy line that resembles a river or a path. Along this line, there are several stylized, light blue figures of people in various running or jumping poses. The background is white with some small, light blue circular patterns near the bottom left.

The Online Application Portal

Screen captures and the application questions




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Premier's Anzac Prize

The Premier's Anzac Prize





Premier's Anzac Prize - Chaperone Application Portal

The Premier's Anzac Prize provides young Queenslanders with a meaningful opportunity to explore the Anzac legacy. Participants engage in research, workshops, and commemorative activities, culminating in visits to significant memorial sites in the United Kingdom and on the Western Front (France and Belgium), where Australian service personnel made profound sacrifices during World War I.

In preparation for the trip, prize recipients take part in activities such as researching and commemorating service personnel, engaging with their communities, and organizing fundraising projects. These efforts lead to a transformative two-week journey through Europe, visiting key locations that highlight Australia's wartime history and the enduring significance of the Anzac spirit.

The Premier's Anzac Prize is delivered by The Global Engagement team within the Department of Education International, and it is proudly presented in partnership with RSL Queensland

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Privacy Statement:

The Department of Education (the department) is collecting personal information on this form for the purpose of administering the 2026 Premier's Anzac Prize (the Prize). The information provided will be used by departmental employees involved in administering the Prize to assess and shortlist the application, verify the information provided and contact applicants, parents and endorsing principals (for example, to request further information).

During shortlisting, the information will be shared with an evaluation committee comprised of external third-parties that may include key stakeholders in the Prize, corporate sponsors of the Prize, State Library of Queensland, chaperones selected for the Prize, non-state school teachers and representatives from universities across Queensland.

Shortlisted entries will be shared with a selection panel comprised of external third parties that may include a serving member of the Australian Defence Force and an ANZAC descendant for the purpose of determining the Prize recipients.

The prize recipient's personal information will be used to create a biography that will be included in a media release and made public (for example it may be put in a media release, given to media organisations, and will be put on the internet).

The personal information will be used for planning and organising the Prize tour and some of the information will be disclosed to insurance organisations, tour operators, airlines, travel companies, accommodation providers and other external parties involved in providing services to the group as part of the overseas tour. Some of the personal information, for example information about any special requirements or medical conditions, may be given to the other chaperone selected for the tour for the purpose of assisting the department to comply with its duty of care. Relevant information will be given to medical professionals in the event medical attention is required while on the tour.

The personal information may be transferred overseas (for example, when emailed to an account whose servers are located overseas and during the planning and organising of the Prize).

We will only use the information for the purpose of administering the Prize as outlined above. It will otherwise not be used or disclosed without consent or unless authorised or required by law.

- Department's Privacy Policy: <https://www.qld.gov.au/legal/privacy>

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Thank you for your interest in the Premier's Anzac Prize!

Important:

- Before you apply, you must read the [Chaperones: Important Information for the Premier's Anzac Prize Application](#) so you know what questions you will have to answer.
- Once you begin, you must complete and submit the online application in one sitting.
- There is no option to save your progress and return later to finish the application.
- Once submitted, you will not be able to make any changes to your application.

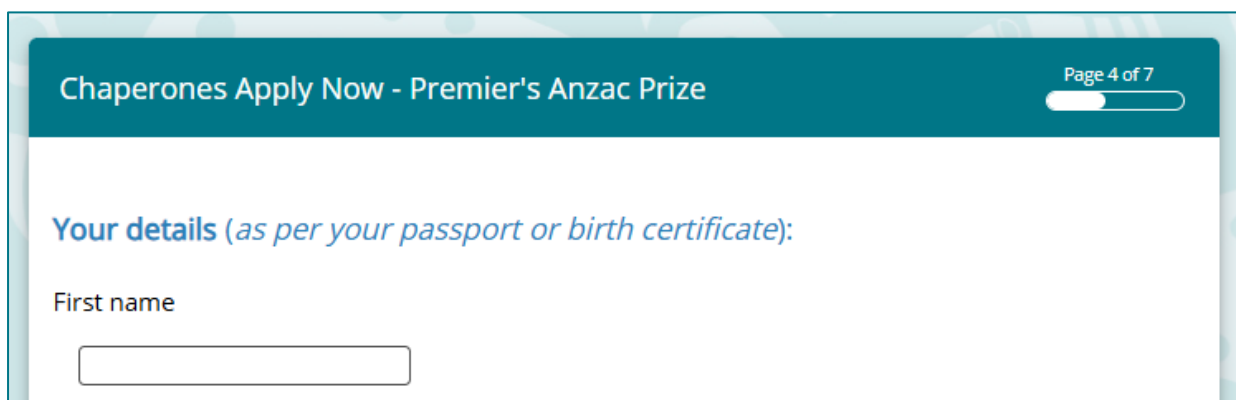
Before applying, I confirm I have been to the Premier's Anzac Prize webpage and have:

- Read the **Chaperones: Eligibility Requirements for Premier's Anzac Prize** document.
- Read the **Chaperones: Conditions of Entry, Program Rules and Privacy Statement** document.
- Read the **Role of the Chaperone** document.
- Read the **Applicant Declaration, Acknowledgement and Consent Form** (*emailed after you have completed your online application*)
- Discussed the opportunity with my Principal (or delegate) to confirm their support, including approval of program participation if selected.
- **Noted:** If I am shortlisted for an interview my Principal (*or delegate*) will be contacted to verify and endorse my application.
- **Noted:** If I am shortlisted for an interview my Principal will be required to sign the **Principal Statement - Approval for Participation in the Program** form.

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Your details *(as per your passport or birth certificate):*

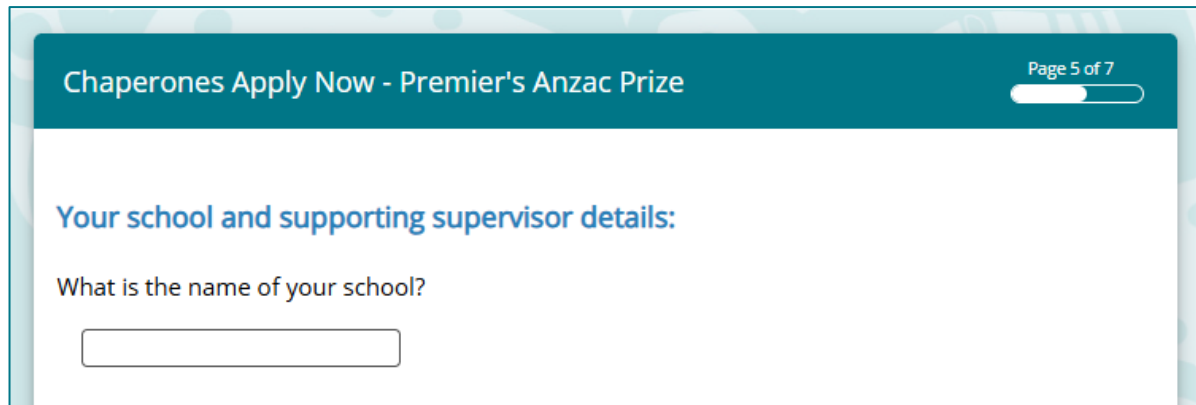
First name

On this page, you will be asked to provide the following information:

Your details *(as per your passport or birth certificate):*

- *First name*
- *Last name*
- *What is your date of birth?*
- *Gender: How do you identify?*
- *Do you identify as Aboriginal or Torres Strait Islander?*
- *What is your residential post code?*
- *What is your mobile number?*
- *What is your email address? (You must use your school email address)*
- *Have you travelled overseas before?*
- *Have you participated in a Global Engagement program before?*
- *What is your Queensland College of Teachers registration number?*
- *What is your Department of Education employee ID (If applicable)?*

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Your school and supporting supervisor details:

What is the name of your school?

On this page, you will be asked to provide the following information:

Your school and supporting teacher details:

- *What is the name of your school?*
- *What is your school's post code?*
- *What is the name of your principal?*
- *Please provide the school email address for your principal.*
- *Please provide the name of your supporting supervisor (principal or delegate) to endorse your application and suitability for the program if you are shortlisted for an interview.*
- *School email address for your supporting supervisor (principal or their delegate).*
- *Briefly list your teaching subjects and specialisations.*

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Photo and responses to the 10 key questions:

Upload a current photo of yourself:

Make sure your photo is **clearly labelled with your full name** so we can identify you easily when we download your application. You may upload **.jpeg** and **.png** images. **Make sure the file size is small.**

Upload file

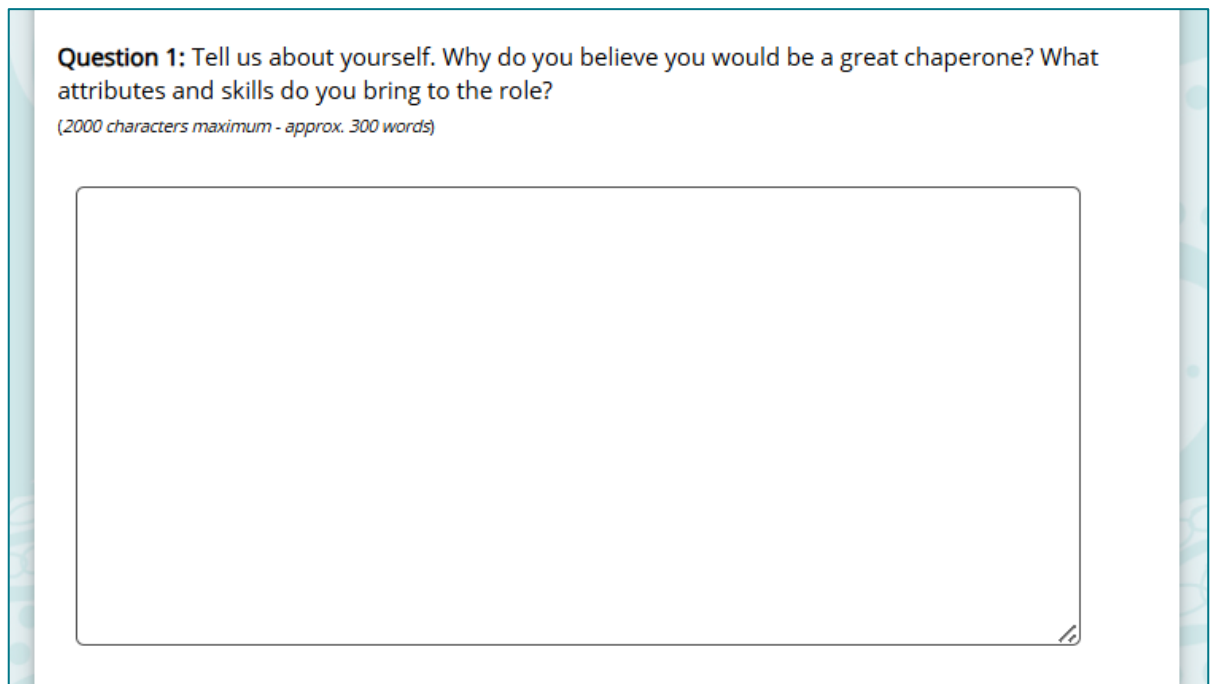
On this page, we ask you to upload a photo of yourself. The instruction is:

Upload a current photo of yourself:

Make sure your photo **is clearly labelled with your full name** so we can identify you easily when we download your application. You may upload **.jpeg** and **.png** images. **Make sure the file size is small.**

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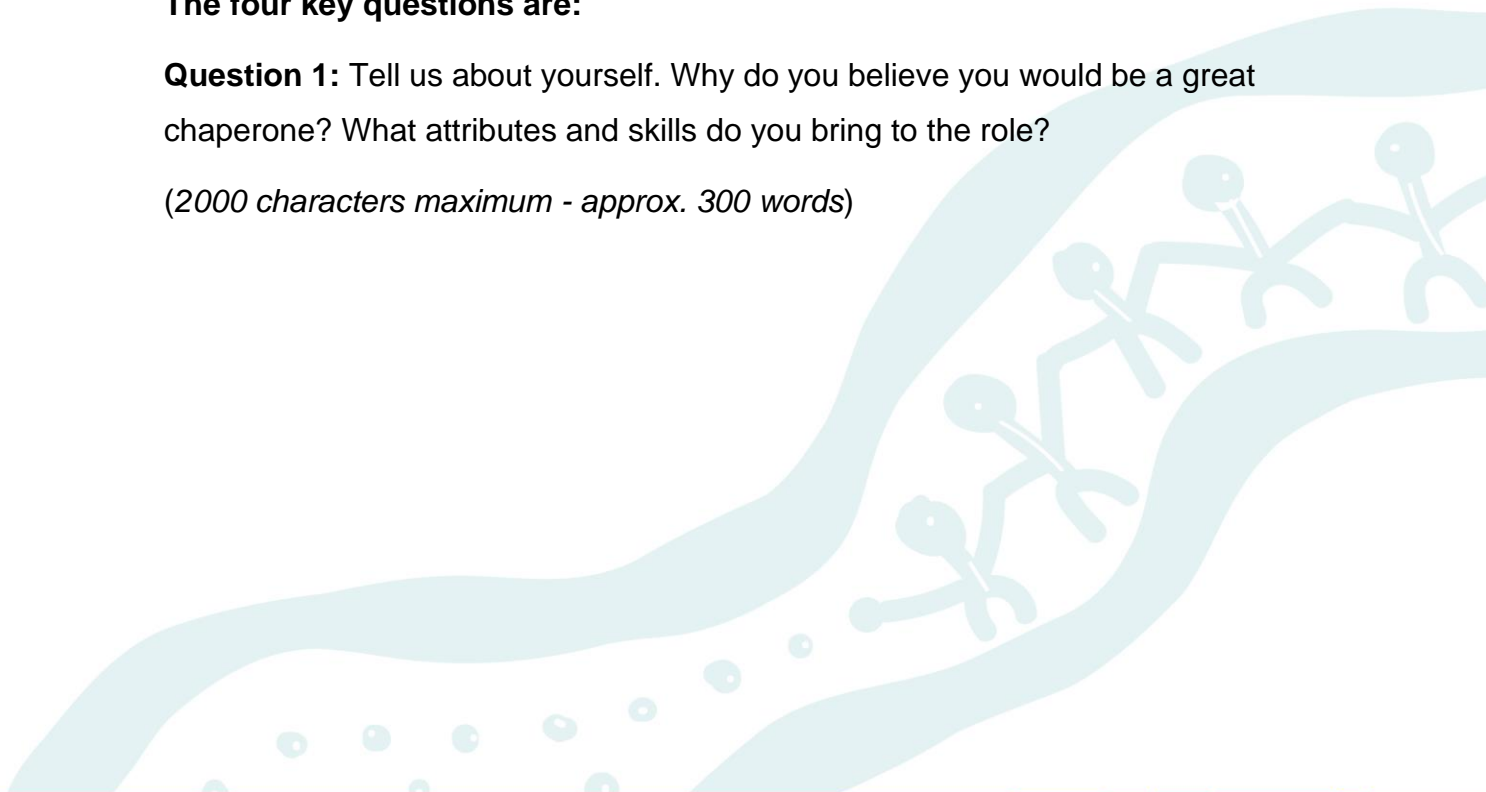
Underneath the ‘*Upload a current photo of yourself*’ section, you will find the **four key questions**. The purpose of these questions is to learn more about you. You should prepare your responses ready to ‘cut and paste’ into the Online Application Portal.

A screenshot of a web application form. At the top, it says "Question 1: Tell us about yourself. Why do you believe you would be a great chaperone? What attributes and skills do you bring to the role?" followed by "(2000 characters maximum - approx. 300 words)". Below this is a large, empty rectangular text input area with a thin border. A small cursor icon is visible in the bottom right corner of the text area. The entire form is enclosed in a light blue border with decorative wavy patterns on the sides.

The four key questions are:

Question 1: Tell us about yourself. Why do you believe you would be a great chaperone? What attributes and skills do you bring to the role?

(2000 characters maximum - approx. 300 words)



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Question 2: Describe your involvement to date, personally and/or professionally, in the commemoration of Anzac Day and raising awareness of the Anzac legacy.
(2000 characters maximum - approx. 300 words)

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(2000 characters maximum - approx. 300 words)

Question 3: How will you support students in managing the emotional impact of the commemorative experience? Given the significance and solemnity of the tour, what strategies will you use to help students process their reflections, navigate challenging emotions, and engage respectfully with different cultural and historical perspectives?
(2000 characters maximum - approx. 300 words)

Question 3: How will you support students in managing the emotional impact of the commemorative experience? Given the significance and solemnity of the tour, what strategies will you use to help students process their reflections, navigate challenging emotions, and engage respectfully with different cultural and historical perspectives?

(2000 characters maximum - approx. 300 words)

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Question 4: How will this opportunity support your professional growth, enhance your teaching of the Anzac Legacy, and benefit your students, fellow teachers, and the broader school community in deepening their understanding of the Anzac Legacy?

(2000 characters maximum - approx. 300 words)

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(2000 characters maximum - approx. 300 words)



Online Application Portal–Page 7

Chaperones Apply Now - Premier's Anzac Prize

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Thank you for applying for the Premier's Anzac Prize!

Next Steps:

- A Project Officer will send you a confirmation email after reviewing your application. You will be required to sign the **Applicant Declaration, Acknowledgement and Consent Form** at this point.
- Please allow up to 5 business days to receive the confirmation email.
- Once all applications are processed, a panel will review and shortlist.
- All applicants will be notified of the outcome from the shortlisting stage via email.
- If shortlisted, a Project Officer will:
 - Contact your supporting supervisor (*Principal or delegate*) to endorse your application and suitability for the program.
 - Contact your Principal who will be required to sign the **Principal Statement - Approval for Participation in the Program** form.
- Shortlisted applicants will be invited to an interview with a selection panel.
- Interviews will be conducted online via Microsoft Teams.
- All interviewed applicants will be notified of the outcome via email from the Director, Global Engagement.
- Further details about the selection process can be found in the **Chaperones: Conditions of Entry, Program Rules and Privacy Statement**.
- If you have any further questions, contact premiersanzacprize@qed.qld.gov.au.

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Finalise

The information on page 7 reads:

Next Steps:

- A Project Officer will send you a confirmation email after reviewing your application. You will be required to sign the **Applicant Declaration, Acknowledgement and Consent Form** at this point.
- Please allow up to 5 business days to receive the confirmation email.
- Once all applications are processed, a panel will review and shortlist.
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Note: When you click the 'Finalise' button, a message will pop up. It states:

- *Do you wish to submit your responses now?*
- *You will be unable to return after you submit your responses.*

Next Steps:

- A Project Officer will send you a confirmation email after reviewing your application. You will be required to sign the **Applicant Declaration, Acknowledgement and Consent Form** at this point.
- Please allow up to 48 hours to receive the confirmation email.
- Once all applications are processed, a panel will review and shortlist.
- All applicants will be notified via email.
- If shortlisted, a Project Officer will contact you to discuss your application and endorse your application via email.

Do you wish to submit your responses now?

You will be unable to return after you submit your responses.

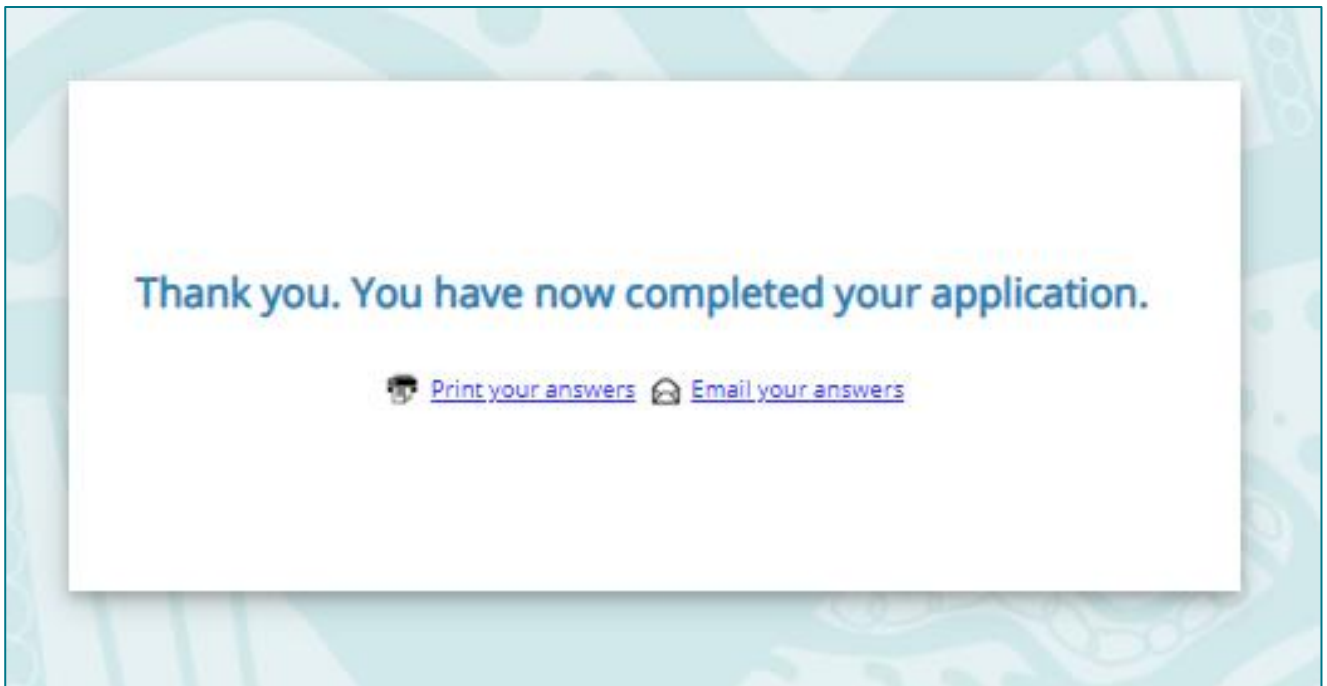
OK **Cancel**
- If shortlisted, a Project Officer will contact you to discuss your application and endorse your application via email.

Statement - Approval for Participation in the Program
- Shortlisted applicants will be invited to a panel.
- Interviews will be conducted online via Microsoft Teams.
- All interviewed applicants will be notified of the outcome via email from the Director, Global Engagement.
- Further details about the selection process can be found in the **Chaperones: Conditions of Entry, Program Rules and Privacy Statement**.
- If you have any further questions, contact global.engagement@qed.qld.gov.au.

[Previous](#) [Finalise](#)

You can click '**OK**' to complete your application, or click '**Cancel**' and use the '**Previous**' button to navigate to other pages.

Online Application Portal–Exit page



On the exit screen page, you will receive a message that reads:

‘Thank you. You have now completed your application.’

You will also have the option to:

- *Print your answers, or*
- *Email your answers.*

We recommend that you **email your answers to yourself** and **save them to your device.**

This is the end of the **‘Chaperones: Important Information for the Premier’s Anzac Prize’** document.

Please contact us if you require any further information or assistance with completing your online application.

Global Engagement
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Email: premiersanzacprize@qed.qld.gov.au

