

The Premier's Anzac Prize 2021

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STUDENT APPLICATION PACKAGE

The 2021 Premier's Anzac Prize is proudly presented in partnership with RSL Queensland

PART A - APPLICATION FORM

(Tip: please save this application form to your computer hard-drive to complete electronically. Signatures and dates on hard copy only)

The 2021 Premier's Anzac Prize (the Prize) tours the United Kingdom (London), Belgium and France, in April 2021 (16-30 April 2021 TBC). The application package has six parts [A-F] plus an Addendum containing tips and resources to assist students to address the question and complete the application.

Full details on the Prize program and tour information can be found on page 9.

Privacy Notice

The Department of Education (the department) is collecting personal information on this form, including names, contact details, photographs and medical information for the purpose of administering the 2021 Premier's Anzac Prize (the Prize), assessing applications for the Prize, verifying information provided and contacting applicants, parents and endorsing principals/teachers where necessary (for example, to request further information). The information submitted on this form will be made available to employees of the Queensland Government involved in administering the Prize.

Entries will be shortlisted by an evaluation committee comprising of employees of the department and other persons (for example, the chaperones selected for the tour, state and non-state school teachers and representatives from universities across Queensland). A selection panel, including a serving member of the Australian Defence Force and an Anzac descendant, will review the shortlisted entries to determine the recipients. The evaluation committee and the selection panel will be provided with the applicant's name, year level and multimedia presentation only.

In relation to shortlisted entries

Some of the personal information provided by these applicants (including name, school, year level, photographs and responses to background information below), may be used to create a short biography.

In relation to the recipients

The personal information referred to above will be disclosed to the Minister for Education (the Minister), the Premier, and their staff, corporate sponsors, and made public. The biography will be included in a media release, provided to media organisations and published on the internet (recipients only).

Student/parent/guardian contact details will be provided to the Minister, the Premier and their staff, Members of Parliament and the program's corporate sponsors for the purpose of contacting the recipients of the Prize.

Parent/guardian contact details may be provided to media representatives for the purpose of contacting the parents/guardians about the students and the Prize. The parent/guardian will always be the first point of contact for media representatives. A parent/guardian holds the decision of whether to allow the media representatives to directly communicate with the student.

The winning multimedia presentations may be provided to the Minister, the Premier, their staff, the chaperones, the program's corporate sponsors and departmental staff involved in administering the Prize.

The personal information provided will be used for planning and organising the Prize, such as obtaining travel insurance, making arrangements to cater for special requirements (where possible) and assisting the department and chaperones to fulfil their duty of care. This information will be given to supervising staff and chaperones accompanying the overseas tour. Some of the information provided will be disclosed to insurance organisations, tour operators, airlines, travel companies, accommodation providers and other external parties involved in providing services to the group as part of the tour. Relevant information will be given to medical professionals in the event the student requires medical attention on the tour or while in the care of the department.

The personal information and copyright material will also be dealt with in accordance with the Consent Form [Part E].

The information will not be used or disclosed for any other purpose without your consent unless the use or disclosure is required or authorised by law. If you have any questions or concerns about the collection, storage, use or disclosure of the information, please contact the Project Officer (*the Premier's Anzac Prize*) on (07) 3028 8205.

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1. STUDENT DETAILS (THE APPLICANT) AS PER YOUR PASSPORT OR BIRTH CERTIFICATE

Surname	Given name/s
Date of birth	Gender
Citizenship	Australian Citizen Australian Permanent Resident New Zealand Citizen residing in Australia

Please note, the department may request more information regarding your residency status.

Do you have a current passport with validity up to 31 October 2021?
Successful applicants can organise the required passport when they are notified they are a recipient

Yes
No

INSERT
PASSPORT PHOTO
HERE

(or a recent photo of yourself)

2. CONTACT DETAILS

Home address	
Town/suburb/city	Post code
Student mobile	Home phone
Student email	
Parent/Guardian 1	
Full name	Phone number
Email	
Parent/Guardian 2	
Full name	Phone number
Email	

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3. SCHOOL DETAILS (IF HOME EDUCATED, PLEASE COMPLETE QUESTION 6 BELOW)

I am currently enrolled (in 2020) as a student in Year 8 Year 9 Year 10 Year 11

Name of school

School region

School address

Town/suburb/city

Post code

School type

State

Catholic

Independent

Other

School phone

Endorsing Teacher

Full name

Phone number

Email

Principal

Full name

Phone number

Email

4. TEACHER ENDORSEMENT

Teachers, please consider and provide details about the student's school attendance record, behaviour and discipline history, contribution as a member of the school community and the student's multimedia presentation when providing your endorsement for their application to represent your school and Queensland in the Prize.

[Teacher to insert own comments here. Min. 50, max. 200 words.]

I declare I have viewed the student's multimedia presentation and I believe that it is the student's own work Yes No

Teacher signature*

Date

5. PRINCIPAL SIGNATURE (PLEASE NOTE: EACH SCHOOL MAY NOMINATE UP TO TWO STUDENTS)

I am aware only two applications from my school will be accepted and I support this student's application.

Principals signature*

Date

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6. HOME EDUCATED STUDENTS ONLY TO COMPLETE

Please indicate your year level (as recorded in the Home Education Unit database, based on your age content of the home education program): Year 8 Year 9 Year 10 Year 11

Please provide a statement of endorsement. This endorsement must be provided by someone over the age of 18 years who has known the applicant for at least 12 months and is not a member of the applicant's immediate or extended family. The referee must be in a position to attest to the applicant's character.

[Referee to insert own comments here. Min. 50, max. 200 words.]

How is the applicant known to you?

Referee name

Phone number

Referee signature*

Date

Parent signature*

Date

OFFICE USE ONLY

HOME EDUCATION REGISTRATION - CONFIRMATION

The department will confirm with Manager, Home Education Unit, that applicant is registered for home education and the year level of the student.

Registered for home education Year level confirmed

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7. SPECIAL REQUIREMENTS

Please consider the information you have included and all the information we provided to you about the program and the tour. You are required to provide details below of any special requirements you may have for the program's events and during the tour, if your application is successful. For example: adjustments for impairment; mobility aides or assistance; religious requirements; medical conditions; dietary requirements (such as allergies, halal, vegetarian, vegan, gluten free); any special requirements for air travel or accommodation. If you do not have any special requirements, please indicate N/A below. *Further information may be requested to assess if and/or how your special requirements can be accommodated during events and on the tour.*

8. DO YOU IDENTIFY WITH ANY OF THE FOLLOWING:

ABORIGINAL OR TORRES STRAIT ISLANDER? ENGLISH AS A SECOND LANGUAGE/DIALECT?

Yes—please detail below No

Please provide details (max. 50 words):

9. BACKGROUND INFORMATION

PLEASE ANSWER ALL QUESTIONS AND PROVIDE DETAILS

Have you been to the United Kingdom (London) or the Western Front before?

Yes No

Please provide details if yes.

What are your hobbies or interests?

Please provide details (min. 50 words, max. 100 words):

What community activities do you participate in?

Please provide details (min. 50 words, max. 200 words):

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DECLARATION OF APPLICANT

By signing below, I (the Applicant) declare:

- I have read and understood the privacy notice on page 1 of this application form
- I have read, understood and agree to the conditions of entry [Part B]
- I have read and understood the tour rules [Part C] and if I am selected for the tour I agree to comply with the tour rules
- I have read the Student Code of Conduct [Part D] and if I am selected for the tour I agree to abide by the code [Part D]
- I have read, understood and signed the consent form [Part E]
- I am an Australian citizen, permanent resident of Australia, or New Zealand citizen residing in Australia
- the presentation I submit is my original work and has not been professionally developed or edited by any other person
- my presentation does not contain material owned by other people (e.g. music) without their permission
- all information provided in this application form is true and accurate to the best of my knowledge
- I am available to attend the tour briefing and the two-day research workshop in January 2021, and travel in April 2021 (16-30 April 2021 TBC)
- I am medically and mentally fit to travel and will inform the organisers if my health changes such that I am not medically or mentally fit to travel
- I am not a previous recipient of the Prize (Queensland).

Applicant signature*

Date

Witness name
(person must be over
18 years of age)

Witness signature*

Date

*Print completed endorsement and signature pages (pg. 3, 4 and 6), have them signed and dated by appropriate persons, then save a scanned version to the USB with your completed application package and multimedia presentation before mailing completed package.

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PART B - CONDITIONS OF ENTRY and FAST FACTS

Who can enter?

The Prize is open to all eligible Year 8–11 Queensland students (at the time of application).

Students are eligible if, at the time of application and at the time of travel (April 2021) they are an Australian citizen, a permanent resident of Australia or a New Zealand citizen residing in Australia and either:

- a student at a Queensland state school or accredited Queensland non-state school who has been nominated by their school, or
- registered for home schooling in Queensland, i.e. a student registered for home education, as per their year level recorded in the Home Education Unit database, based on their age (not the content of the home education program).

Each state school or accredited non-state school may nominate up to two students only. Entries must be from individuals and not groups.

When can students enter?

Applications are now open and must be received by the Queensland Department of Education (the department) by **Monday 14 September 2020**. Late applications **will not** be accepted. Early lodgement is welcome.

Recipients will be announced by the end of the 2020 school year.

How do students enter?

Students are invited to submit a multimedia presentation addressing the following key question:

Question:

How relevant for young Australians today is the Anzac Spirit, which was forged and shaped by the experiences of earlier generations in twentieth century conflicts in places far from home?

In your response, refer to the legacy of Australia's involvement in World War I (e.g. Gallipoli, the Western Front, the Middle East) and **one** other conflict (e.g. World War II, the Korean War, the Vietnam War, the Gulf War, the East Timor Conflict or the Afghanistan War — a 21st century conflict).

Multimedia presentations (Refer to the addendum for resources and tips that will assist students)

- The presentation must not be copied from another person.
- The presentation must not be developed or edited by any person other than the applicant.
- The presentation must include a legible list of references/bibliography on the last frame.
- Students must ensure that their entries do not infringe another's copyright and/or other intellectual property rights. Where an applicant uses someone else's work in their entry, they must ensure they have permission to include the work, have the presentation submitted as an entry for the Prize, and subsequently used as stipulated by the consent form [Part E].
- If a presentation features another living person (e.g. by including them, their picture/image or talking about them), then the applicant must have that person's permission to:
 - › include the person in the presentation
 - › submit the presentation as an entry for the Prize
 - › use the presentation as stipulated in the consent form [Part E].
- The presentation must be:
 - › a video in mov, mp4 or wmv format — other formats, including ppt, will not be accepted
 - › no larger than 100Mb
 - › between 3 and 5 minutes long.
- If students need to reduce the size of the file to be less than 100Mb, consider using a software program that enables reduction of the file size (e.g. Xilisoft Video Converter or Camtasia).
- Test access to the presentation and other files on the USB, on a computer other than the one they were prepared on.

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Entry procedures

Students must submit both electronic and hard copy documents. Entries that do not include all of the below components, or that include files of the incorrect format, will not be considered.

Electronic documents — students must submit a USB which includes:

- an electronic copy of the multimedia presentation
- an electronic copy of the completed and signed application form [Part A]
- an electronic copy of the completed and signed consent form [Part E] (this form must be signed by the student and parent/guardian)
- an electronic copy of the completed and signed parent/guardian's agreement [Part F]

Hard copy documents — students must submit completed and signed originals of all forms.

Student must post these hard copy documents, together with their USB, to:

ATTN: The Premier's Anzac Prize

Global Opportunities

Global Engagement Unit

DE International

Department of Education

PO Box 15050

CITY EAST QLD 4002

The Premier's Anzac Prize (the Prize) program and tour information

The Prize will give eight students a life changing opportunity to experience the Anzac tradition firsthand.

While on tour students will attend ceremonies in the United Kingdom (London) and across the Western Front and commemorate ANZAC Day at Villers-Bretonneux in France. Two chaperones will be selected to lead and accompany the selected students.

The Prize program includes:

- a pre-tour briefing and service person research program for each recipient, including a two-day research workshop occurring in January 2021 (dates TBC; view previous research on [Historypin](#))
- a commemorative crosses project involving engagement with local primary school students
- a fundraiser for the [Mates4Mates](#) organisation
- a 16-day tour of important memorial sites in United Kingdom (London) and Western Front Battlefields in Belgium and France from 16-30 April 2021 (dates TBC).

The Prize program costs covered by the department are:

- attendance cost for a tour briefing and two-day workshop in January 2021
- return international airfares
- visas
- land travel
- travel insurance
- accommodation
- most meals
- tour uniform: 3 polos, a cap, jacket, beanie and scarf
- entry fees for all site visits
- commemoration ceremony items
- transfers from region to Brisbane (students located within reasonable driving distance to Brisbane will be responsible for their own transfers to and from Brisbane).

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Participants pay for:

- personal expenses
- passport application
- spending money
- mobile/phone charges
- vaccinations
- excess fee payable for insurance claims made against the travel insurance policy
- other clothing requirements.

For an example of the activities included in the tour, please view the tour diary entries and photos on our webpage [This year's tour](#) or videos from previous years on the [Resources](#) page.

Other conditions

Successful applicants must be prepared to feature in media and promotional activities — see consent form [Part E] which must be completed, signed and submitted at the time of entry. Entrants may revoke their consent at any time, as per the provisions of the consent form, however they will no longer be considered for the Prize and tour. If a recipient revokes their consent, their participation in further aspects of the Prize and travel may be terminated by the department. In such circumstances, the Prize recipients will not be awarded substitute prizes.

Successful applicants from previous years' Prizes (in Queensland), or who are successful for other fully funded 2020/2021 departmental international opportunities are not eligible to receive or apply for the 2021 Prize.

Previous winning submissions from this or any similar competitions in any state or territory will not be accepted as new entries.

Applicants may only enter once per year. Previous recipients are not eligible.

The judges' decision is final and given the large number of entries received, individual feedback to students will not be possible.

The Prize cannot be exchanged and is not redeemable for cash.

At the department's discretion, the Prize is subject to change in itinerary and/or cancellation in the event of unforeseen circumstances, such as safety concerns raised from time to time by the Australian Government through its Smartraveller website (see <http://smartraveller.gov.au/countries/Pages/default.aspx>).

In the event a Prize recipient is denied a visa or passport, they will not be able to travel or may not be able to enter particular countries and will need to return home. In these circumstances, the Prize recipients will not be awarded substitute prizes.

Successful applicants must have a passport with validity up to 31 October 2021. Applicants without a passport may organise their passport upon notification of selection.

No responsibility will be taken for incomplete, late, misdirected, damaged or lost entries.

These conditions of entry may be altered when and where necessary, and any changes will be updated at www.qld.gov.au/anzacprize.

The department reserves the right, at any time, to verify the validity of an entry or disqualify an entry that is not in accordance with conditions of entry.

Application USBs or hard copies will not be returned.

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Judging criteria and process

Entries will be assessed against the following criteria:

- Addresses the question fully, by referring to both historical and contemporary aspects, and remains responsive to this question throughout the multimedia presentation.
- Uses a range of historical sources (both primary and secondary) and evidence from these sources to support key points in the argument.
- Evaluates historical sources by considering their reliability and usefulness to the inquiry.
- Includes references to WWI and one other conflict to support arguments about the shaping of the Anzac Spirit.
- Uses evidence to support arguments about the relevance of the Anzac Spirit to contemporary Australian youth.
- Uses the features of the multimodal medium to effectively communicate the argument/s by selecting appropriate/relevant visuals, sound and text.
- Includes a bibliography of the primary and secondary sources consulted, which accords with a recognised referencing system. The bibliography is included on the last slide/frame of the multimedia presentation.
- Adheres to the set time limit of 3 to 5 minutes.

Applications will be shortlisted by an evaluation committee comprising employees of the department (including state school teachers) and other persons (such as non-state school teachers and/or representatives from universities across Queensland). A selection panel including a serving member of the Australian Defence Force and an Anzac descendant will determine the final eight students.

The eight recipients will be announced by media release.

Further information

Further details regarding the tour and the inclusions can be found at www.qld.gov.au/anzacprize.

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PART C - TOUR RULES

(if selected for the 2021 Premier's Anzac Prize)

Before the tour

I agree to:

ensure that my school is aware of my application for *the Premier's Anzac Prize* (the Prize)

obtain a passport that is valid up to 31 October 2021 and ensure there are no restrictions on me travelling to the tour destinations (United Kingdom [London], Belgium and France) and any stopover countries. Visas will be arranged and paid for by the Department of Education (the department)

seek medical advice about and pay for any vaccinations

disclose to the department all pre-existing medical conditions and medications that I take

undertake research upon request or respond to media requests, including attending events (where reasonable) promptly advise organisers of any changes to information supplied on the application form, and any issues which may affect my participation in the tour (for example, a change to my health, family situation, financial circumstances, Australian passport or visa validity, school, or a need for any special requirements or assistance on the tour)

comply with all reasonable requests by the organisers for additional information or documentation for the purposes of organising the tour (including but not limited to arranging and booking transport, insurance, tours and accommodation)

participate in all pre-tour program briefings and activities

have my selection in the tour revoked if:

- I do not comply with the conditions of entry [Part B]
- I am suspended or excluded from school
- I do not have and maintain a school attendance record and behaviour that is satisfactory to the department
- I, or my parents, revoke the consent given in the Prize [Part E]
- I am unable to obtain the necessary passport/visa
- the department is unable to obtain an appropriate level of travel insurance coverage for me ('appropriate' will be determined by the department in its absolute discretion).

The department is not responsible for any loss or damage to persons or property if my selection for the tour is revoked.

On the tour

I agree to:

abide by the Student Code of Conduct [Part D]

my parents being given information about me, including (but not limited to) my behaviour on the tour and any health or wellbeing issues or concerns

the supervising staff and chaperones immediately dealing with any breach of these Tour Rules or the Student Code of Conduct by imposing appropriate consequences, including notifying parents. In serious cases my school will also be notified (with additional consequences imposed by the school under the school's Behaviour Management Plan) and I may be sent home (under supervision) at my own/my parents' expense

being sent home at my own/my parents' expense if I, or my parents, revoke the consent given in the Prize [Part E] (because the tour will involve many media and promotional activities).

submit tour reports (including photos, videos, research and journal entries) which will record my experiences experiences, feelings and reflections during the tour.

The department is not responsible for any loss or damage to persons or property if I am sent home in accordance with these rules

After the tour

I agree to:

make presentations about the tour to schools and communities if requested

participate in all post-tour briefings and complete a survey about the program.

Please note that these tour rules may be updated if the need for additional or varied rules arises. If you are notified of any updates to the rules, you must follow the revised tour rules, or advise the department of your desire to forfeit your position on the Prize.

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PART D: STUDENT CODE OF CONDUCT

The aim of this Student Code of Conduct is to maintain the safety and wellbeing of all students during all stages of the Prize and to promote harmony within the tour group. Students and parents are required to read this document and acknowledge that they agree to this Student Code of Conduct.

Overall

- Students must be subject to the authority and care of the supervising staff and chaperones and follow all lawful and reasonable directions of their supervising staff and chaperones.
- Students must be punctual at all times.
- Students must be courteous to and respectful of supervising staff, chaperones, other participants, tour guides, transport and accommodation providers and all other persons involved in the Prize.
- Students must be considerate of the general public at all times and respect local customs and values.
- Students must obey all laws of Australia and the countries they visit and take responsibility for their own behaviour.
- Students must, at all times, behave in a manner which upholds and promotes, as representatives of the State of Queensland, the highest standards of integrity and dignity.
- Students must only depart from their chaperones in the Prize tour group if they are in group of three or more and if prior permission is obtained. Students must take reasonable care to protect their own safety and the safety of others in the Prize tour group at all times.
- Students are not permitted to have sexual contact, smoke or consume alcohol at any stage during the Prize program.
- Provided that a medical authorisation form has been completed for the relevant non-prescription drug, students may request from their chaperones non-prescription drugs such as paracetamol or Imodium or carry their own. Chaperones will monitor and record use of such non-prescription drugs that they issue.
- All students must attend and participate in planned activities throughout the Prize unless they have the express permission of a chaperone or the department not to do so. Reasons not to participate in the planned activities may include, but are not limited to, injury and illness (after consultation with the first aid chaperone and the department).
- Students must attend any arranged meetings of the Prize group (e.g. each morning, to receive information and instructions regarding the day's activities).
- Students must show absolute respect for property, facilities and staff (including bus, tour company, hotel, tourist sites, aeroplanes and people) which they may utilise or engage with during the Prize.
- Students must carry with them at all times the emergency contact cards and whistles (to alert the chaperones in the event that they are lost, in danger or in a difficult situation that needs urgent attention). Students must not use the whistles at any other time.

Digital devices

- Students may take digital devices on the trip at their own risk. Students are expected to follow instructions, related to the use of their digital devices, given by people of authority (i.e. chaperones, tour leaders, airline and airport staff).
- Students may email (preference) or text family members at an appropriate time, such as in their hotel room in the evening and will refrain from emailing or texting during meal times/meetings/cemetery or memorial visits. No responsibility for global roaming, Wi-Fi, or data charges will be accepted by the chaperone or the department (responsibility for payment of such charges remains entirely with the student and/or parent).
- Students are to use digital devices in an appropriate manner that doesn't disrespect other members of the tour group or the broader community.
- Students are reminded that it may not be appropriate to use digital devices at specific times such as at monuments of cultural significance or in places of religious significance.
- In some cultures, particularly where covering up with clothing is part of the culture, the taking of photos without permission is considered highly insulting. Close up photos of any individuals or small groups must only be taken with the express permission of the subjects in the photo.

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Airport

- Students must get a chaperone's permission to leave the tour group. If leaving the group, students must be in groups of three or more, have a watch or phone set on the time at the airport and check in with chaperones at the departure gate at a designated time. Chaperones will monitor the departure and return of students.
- Students are responsible for their own luggage. Students must not leave bags unattended unless specifically directed by the tour leaders or airport authorities.
- Students must ensure that their luggage conforms to the dimensions and weight in line with their ticketing / airline arrangements or the limits imposed by the department. Lead chaperone will carry a portable bag scale, which students can access when necessary to check luggage weight.
- Students are responsible for the safe-keeping of their passports, visas and other travel documentation whilst in transit in a passport wallet/lanyard (supplied by the department) to be worn around their necks. Students must keep a photo copy of their passport information in a location separate to their passport (e.g. backpack). It is also recommended that students scan key documentation such as passports and email a copy to themselves). Lost documents must be reported at the first available opportunity to the chaperone.

Transport

- Students must wear seatbelts, life jackets and safety helmets when/if provided.
- Students must remain on the bus they are allocated to and notify their chaperone at the first available opportunity of any missing student/s from their chaperone group.

Accommodation

- Students must not venture outside the precincts of their accommodation unless as part of the official tour or with permission from chaperones.
- Chaperones will advise bed/lights-out time each night. Students can socialise in common areas (dressed appropriately e.g. no pyjamas or bare feet) in the hotel as long as chaperones are present.
- Students must not enter the rooms of students of another gender at any time. There is to be no more than 4 students in a room at any time and noise and music must be kept to a minimum.
- Students must not order room service, take items from the mini bar (hotels will be requested to remove mini bar items during the tour) or use the phones in their rooms other than to contact their chaperones (or the chaperones on duty at night time), if required.
- Students must not take souvenir items from their accommodation such as towels or coat hangers. Consumables such as soap and shampoo are acceptable to keep. Students must not deface or graffiti any item in their accommodation.
- Students are not to invite any visitors (outside the tour group) to meet them at the hotel, unless prior approval is received from the lead chaperone.
- Students must check for damage to premises on arrival and notify supervising staff or chaperones.
- Students must attend toilets and shower facilities in pairs where they are located away from sleeping areas.
- Students must keep their room tidy.

Meals

- Students are responsible for managing their food intolerances/allergies at meal times. Students with serious food allergies should ensure that they are seated adjacent to one of their chaperones at meal times. Students with serious food allergies must also travel with devices such as Epi-pens, and alternative supplies of sustenance if supplied meals are unable to be consumed. Chaperones will be informed of any food allergies within their group and be trained in the use of the Epi-pens.

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Touring

- Students must wear the appropriate standard of dress/uniform as directed by supervising staff or chaperones.
- Students must wear appropriate clothing when visiting religious sites -
 - › Female students should wear trousers or a dress or shirt and skirt (at least below the knees), preferably with elbow-length or longer sleeves (no bare shoulders or upper arms) and must wear a headscarf (or hooded jacket) when instructed to do so by their chaperone, or tour company representative. They must also be prepared to remove their shoes if requested to do so.
 - › Male students should wear long trousers and a sleeved shirt. They must also be prepared to remove their shoes if requested to do so.
- Students must not damage, vandalise (including graffiti or putting initials on any object) or remove any artefacts from tourist sites even if they appear insignificant or worthless. Students must obey all conditions of entry at the various tourist sites visited while on tour.
- Students must remain as a group, or with their chaperone group, while touring. Students must first seek the permission of a chaperone to depart the group and then partner with two or more other students or a chaperone to accompany them. Students must report back to the same chaperone when they return back to the tour group.
- Students must be responsible for bringing their own spending money and covering the cost of their personal expenses, any excess baggage fees and any excess payable for claims made against the travel insurance policy.
- Students must wear the tour uniform supplied by DE International at the Dawn Service, morning tea, Le Hamel Service and at other activities as directed by chaperones.
- Students must adhere to the directions of local authorities such as police, military, at all times when in any country visited throughout the tour. Any dialogue between students and local authorities should occur in the presence of a chaperone and a chaperone must be contacted immediately by the students in this situation.

Health/wellbeing/safety

- Students must be monitored by supervising staff or chaperones in the use of all medication.
- Students must, so far as is reasonable, disclose to the chaperones any matter which might adversely affect their health, wellbeing or safety at any point during the tour. This includes immediately reporting any accidents, illness, security issues or risk to chaperones.
- Any difficulties of a personal, financial or social nature must be communicated to one of the tour leaders or chaperones so that they can be addressed.
- Students should, where possible, look out for the health, wellbeing and safety of fellow students (and in particular their room-mate/buddy) and report any concerns immediately to the tour leaders or chaperones.

Communications and media

- A closed Facebook group will be created for tour participants, their families, chaperones and departmental staff to communicate through and follow prior to, during and after the tour.
- Students and their families must not make adverse comments to the public or media (including through social media) about the tour. Any issues should be addressed to the lead chaperone or DE International to respond to.
- Students are not to speak to the media under any circumstances during the tour, unless authorised by and in the presence of a chaperone.
- In an emergency, the Department of Foreign Affairs and Trade is the designated spokesperson on all matters and all communications must be directed through them.
- Students must wear their supplied jacket or polo shirt for all media photo opportunities and remove all headphones, non-tour clothing and any other items requested by the lead chaperone (which may include hats and sunglasses).

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PART E: CONSENT FORM

March 2020

Dear Parent/Guardian/Student

Introduction to the Project Consent Form (attached) for the Premier's Anzac Prize

This letter is to inform you about how the Department of Education (department) will use, record and disclose your or your child's personal information and material. It outlines:

- what information we record; and
- where and how we will use the materials.

Examples of personal information, which may be used and disclosed (subject to consent), include part of a person's name, image/photograph, voice/video recording or year level.

Materials that are created by you or your child, whether as an individual or part of a team, may be replicated in full or modified for purpose. This includes copyright material, including written, artistic or musical works, video or sound recording created in connection with the project.

Personal information may include identifying each person who contributed to the creation. The material and personal information may also represent Indigenous knowledge or culture.

Purpose of the consent

This Project Consent Form relates to the Premier's Anzac Prize.

The Premier's Anzac Prize includes the entry processes, the selection of the recipients, research program, the tour in or about April 2021 and pre- and post-tour events.

Further details are available from The Premier's Anzac Prize website at www.qld.gov.au/anzacprize.

It is the department's usual practice to take photographs or record images and occasionally to publish limited personal information and materials for the purpose of promoting Queensland education.

To achieve this purpose the department may use newsletters, its website, traditional media, social media or other new media as listed in the 'Media Sources' section below. The department may also use images on a range of materials including (but not limited to) advertising, marketing materials, presentations and publications.

Because of this, the Project Consent Form provides consent for personal information and a licence for materials to be published online or in other public forums.

The department holds images in its Digital Asset Management Library and these may be used by the Queensland Government to promote a range of initiatives.

The department needs to receive consent in writing before it uses or discloses an individual's personal information or materials in a public forum. The attached form is a record of the consent provided.

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Voluntary

It is your choice whether to give consent.

Consent may be withdrawn

Consent may be withdrawn at any time by you.

If you wish to withdraw consent please notify the departmental contact in writing (whether by email or letter). The department will confirm the receipt of your request if you provide an address.

The department will endeavour to take down content that is in its direct control; however, published information and materials cannot be deleted and the department is under no obligation to communicate changes to consent with other entities/ third parties.

Due to the nature of the internet and social media (which distributes and copies information), it may not be possible for all copies of information (including images and materials), to be deleted or restricted from use once published.

Media sources used

The department will publish images and materials on a range of social media, websites and traditional media sources subject to your consent. Please see the following webpage for a full list of sources where the project may be published.

<https://education.qld.gov.au/parents-and-carers/parent-participation/useimages-recordings>

Duration

The consent is ongoing unless you decide to withdraw your consent.

Who to contact

If you have any questions or wish to withdraw consent please contact the Project Officer (Premier's Anzac Prize) at global.opportunities@qed.qld.gov.au.

Please retain this letter for your records and return the signed consent form.

Gina Ferraro, Manager Global Opportunities

Uncontrolled copy. Refer to the Department of Education Policy and Procedure Register at <http://ppr.qed.qld.gov.au/> to ensure you have the most current version of this document.

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Queensland Government

Project Consent Form The Premier's Anzac Prize

1 IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES (including individuals)

Parent/carer to complete for students under 18. Independent students may complete on their own behalf and if under 18 a witness is required. Otherwise, the consent is to complete.

Full name:

Date of birth:

2 PERSONAL INFORMATION AND MATERIALS COVERED BY THIS CONSENT FORM

(a) **Personal information** that may identify the person in section 1:

No name First Name Full Name

▶ Image/photograph ▶ School Name ▶ Recording (voices and/or video) ▶ Year level

(b) **Materials** created by the person in section 1:

▶ Sound recording ▶ Artistic work ▶ Written work ▶ Video or image

▶ Software ▶ Music score ▶ Dramatic work

3 APPROVED PURPOSE AND TIMELINE FOR CONSENT

If consent is given in section 4 of the form below:

- The personal information and materials (as detailed in section 2) will be recorded, used and/or disclosed (published) by the school, Department of Education (DoE) and the Queensland Government for the following purposes (the approved purpose):
 - any activities engaged in during the course of the project, as described in the attached letter, or purposes of public relations, promotion, advertising, recruitment advertising, presentations, publications, displays, media, promotional, marketing and communication materials and commercial activities concerning the Project.
- The personal information and materials (as detailed in section 2) will be disclosed (published) for the approved purpose via social media, online or in printed or other forms of media as set out at <https://education.qld.gov.au/parents-and-carers/parent-participation/use-images-recordings>, including: any purpose, commercial or otherwise, required by operators of the websites as a condition of uploading the personal information or materials; and transfer of the personal information outside of Australia in the course of the operation of the website.

Consent is ongoing unless it is withdrawn as outlined in the attached letter.

4 CONSENT AND AGREEMENT To record the consent please sign the top of the following page

▶ CONSENTER – for the person giving consent

I am (tick as applies):

parent/carer of the identified person in section 1

the identified person in section 1 (if an individual, independent student, teacher or volunteer)

recognised representative for the Indigenous knowledge or culture expressed by the materials

I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent to DoE recording, using and/ or disclosing (publishing) the personal information and materials identified in section 2 for the approved purpose as detailed in section 3.

I acknowledge that I will not be paid for giving this consent nor will a payment be made for the use of personal information or material.

By signing, I also agree that this Project Consent Form is a legally binding and enforceable agreement between the consentor, the department and the State. For the benefit of having the materials (detailed in section 2) promoted as DoE may determine, I grant a licence for such materials for this purpose. I acknowledge I remain responsible to promptly notify DoE of any third party intellectual property incorporated into the licensed materials. I accept that attribution of the identified person, in section 1 as an author or performer of the licensed, materials may not occur. I accept that the materials licensed may be blended with other materials and the licensed materials may not be reproduced in their entirety.



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Project Consent Form the Premier's Anzac Prize

Print name of student

Print name of individual/consenter

Signature or mark of individual/consenter

Date

Signature or mark of student (if an independent student)

Date

SPECIAL CIRCUMSTANCES

In many circumstances only the above signatures are necessary. However there may be special circumstances that could apply. Examples include where the form is required to be read out (whether in English or in an alternative language or dialect). Another occasion may be where the consenter is an independent student and under 18.

► WITNESS – for consent from an independent student or where the explanatory letter and Project Consent Form were read.

I have witnessed the signature of an independent student, or that the accurate reading of the explanatory letter and the Project Consent Form was completed in accordance with the instruction of the potential consenter. The individual has had the opportunity to ask questions. I confirm that the individual has given consent freely and I understand the person understood the implications.

Print name of witness

Signature of witness

Date

► Statement by the person taking consent – when it is read

I have accurately read out the explanatory letter and Project Consent Form to the potential consenter, and to the best of my ability made sure that the person understands that the following will be done:

1. the identified materials will be used in accordance with the Project Consent Form
2. reference to the identified person will be in the manner consented
3. in accordance with procedures DoE will cease using the identified materials from the date DoE receives a written withdrawal of consent.

I confirm that the person was given an opportunity to ask questions about the explanatory letter and Project Consent Form, and all the questions asked by the consenter have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of the explanatory letter has been provided to the consenter.

Print name and role of person taking the consent

Signature of person taking the consent

Date

Privacy Notice

The Department of Education (DoE) is collecting your personal information on this form in order to obtain consent for the use and disclosure of the individual's personal information. The information will be used and disclosed by authorised departmental employees for the purposes outlined on the form and may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please use the contact details identified in the Introduction to the Project Consent Form.



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PART F - PARENT'S AGREEMENT

- I give permission for my student to enter in the Prize
- I have read and understand the privacy notice on page 1 of Part A. In particular, I note that my contact details may be provided to media representatives for the purpose of them contacting me about my student and the Prize and that it is at my decision whether I allow the media to directly communicate with my student.
- I have read and understand the conditions of entry [Part B], the tour rules [Part C] and the Student Code of Conduct [Part D]
- I have signed the consent form [Part E]
- I agree to assist and/or encourage the student to comply with the conditions of entry, above and I have no reason to think that the conditions of entry have been or will be breached by the student.

If my student is chosen for *The 2021 Premier's Anzac Prize* tour I agree:

- it will be my responsibility to:
 - › pay for all incidentals that may arise in connection with *The 2021 Premier's Anzac Prize* (including excess baggage fees, spending money, mobile/phone charges, personal purchases, appropriate clothing any excess payable under the travel insurance policy)
 - › arrange and pay for their passport that is valid up to 31 October 2021 and ensure there are no restrictions on the student travelling to the tour destinations (United Kingdom [London], Belgium and France) and any stopover countries (e.g. United Arab Emirates/Singapore) — visas will be arranged and paid for by the Department of Education (the department)
 - › seek medical advice about and pay for any vaccinations
 - › ensure the student is medically fit to travel
 - › disclose all pre-existing medical/health conditions (including those that do not require medication) to ensure that adequate travel insurance coverage is purchased. Note that any costs associated with medical treatment or the repatriation of the applicant, as a result of non-disclosure, will be borne in full by the parent/guardian.
 - › arrange transfers to and from Brisbane (this is only applicable to those students located within reasonable driving distance to Brisbane — student's domestic flights will be paid for where required)
- to comply with all reasonable requests by the organisers for any additional information or documentation for the purposes of organising the tour (including but not limited to arranging and booking transport, insurance, tours and accommodation)
- to supply the completed *Student Medical Information and Authorisation Form*
- to promptly advise organisers of any changes to information supplied on the application form and any issues which may affect the student's participation in the tour (for example, a change to the student's health, family situation, financial situation, school, or a need for any special requirements or assistance on the tour)
- to ensure the department, chaperones and supervising staff have up to date contact details for me at all times
- the student's selection for the tour may be revoked in accordance with the tour rules [Part C] and the department is not responsible for any loss or damage if the student's selection for the tour is revoked
- that the student is under the care and control of the chaperones and supervising staff on the study tour
- that the consequences for breach of the conditions of entry, or breach of the Student Code of Conduct may involve the student's school being notified, the student being sent home under supervision and any other disciplinary action under relevant school rules and I will be responsible for all costs associated with the student being sent home in such circumstances
- that the student may be sent home at my expense if the student or I revoke the consent given in the Prize 2021 (because the tour will involve many media and promotional activities)
- the department is not responsible for any loss or damage to persons or property if the student is sent home in accordance with the tour rules
- to assist and/or encourage the student to comply with the tour rules.

Parent 1 signature

Date

Parent 2 signature

Date



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Addendum

1. Tips for student applicants for the 2021 Premier's Anzac Prize

This information is provided to assist students preparing their entry for the 2021 Premier's Anzac Prize.

- Ensure your school is aware of your intention to apply – schools may nominate up to two students each.
- If you have any questions regarding the application package [Parts A-F], or if there is anything you do not understand, please contact Global Opportunities on telephone (07) 3028 8205 or by email at: global.opportunities@qed.qld.gov.au before submitting your application.
- Ensure you have read and fully completed the application package [Parts A-F] available at <https://education.qld.gov.au/about-us/budgets-funding-grants/scholarships/premiers-anzac-prize>.
- Read the question and judging criteria carefully. The question and criteria are included below with tips about each criterion. You must present a historical argument in response to the question below.
- Explore the resources available on *the Premier's Anzac Prize* homepage through the Resources link and note that Queensland state schools can access more learning and teaching resources on the Learning Place website at the Anzac Day edStudio.

Question: *How relevant for young Australians today is the Anzac Spirit, which was forged and shaped by the experiences of earlier generations in twentieth century conflicts in places far from home?*

In your response, refer to the legacy of Australia's involvement in World War I (e.g. Gallipoli, the Western Front, the Middle East) and one other conflict (e.g. World War II, the Korean War, the Vietnam War, the Gulf War, the East Timor Conflict or the Afghanistan War – a 21st century conflict).

Criteria	Tips
Addresses the question fully, by referring to both historical and contemporary aspects, and remains responsive to this question throughout the multimodal.	<ul style="list-style-type: none">• Ensure you make clear from the beginning of your presentation what your response to the question is.• Your response to the question (your central argument) should be developed throughout the presentation and be referred to in a strong and persuasive conclusion.• Ensure you refer to all aspects of the question – historical background (World War I and later conflicts) and relevance to contemporary Australian youth.
Uses a range of historical sources (both primary and secondary) and evidence from these sources to support key points in the argument.	<ul style="list-style-type: none">• Your argument needs to be consistently supported by reference to primary and secondary sources.• These sources can be text, images, film, video, interviews.• If you are claiming that an image shows a WWI aspect then ensure it is WWI. WWII images may look like images from WWI but should not be used if you are referring to WWI. Your sources must be correctly acknowledged.• Use a judicious selection of powerful quotes – for example, 'Anzacs gave their tomorrow for our today' – correctly acknowledged.

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Criteria	Tips
Evaluates historical sources by considering their reliability and usefulness to the inquiry.	<ul style="list-style-type: none"> You must do more than just use quotes or images or interviews. You need to be aware of their trustworthiness. Are your sources reliable? Can I trust this source to tell the truth? Is the creator of this source in a position to know what they are talking about? OR Was the creator of the source actually there at the time? How useful is this source to my inquiry? Does the source actually convey the sentiment needed for this part of my argument? Interviews should be relevant to your argument. Ensure you edit the interview if necessary and make some comment about why the person interviewed is in a position to provide reliable information. Check the accompanying document to find out how to evaluate sources and how to include your evaluation seamlessly into your argument.
Includes reference to World War I and one other conflict to support arguments about the shaping of the Anzac Spirit.	<ul style="list-style-type: none"> The historical context must be central to your argument. The role of conflicts during World War I in forging the Anzac Spirit and the role of a later conflict in adding to, supporting or even modifying this Spirit must be woven into your argument. You will need to refer to actual historical events, developments and/or individuals.
Uses evidence to support argument about the relevance of the Anzac Spirit to contemporary Australian youth.	<ul style="list-style-type: none"> Whatever stance you take about the relevance of the Anzac Spirit to Australian youth today, you need to support your ideas with evidence. Personal experiences can form a powerful part of your argument – e.g. how much completing this task has meant to you personally, or information about your own personal experience of the Anzac Spirit can be powerful.
Uses the features of the multimodal medium to effectively communicate the argument by selecting appropriate/relevant visuals, sound and text.	<ul style="list-style-type: none"> A clear connection between audio, visual, and/or text is essential. All images or film clips must be relevant to your central argument. Avoid having images or film clips in the background or moving across the screen if you are not referring to them to support your argument. Images and film clips are sources to be used and evaluated, they are not for decoration. If you are going to feature in the video, dress appropriately. Ensure your backgrounds are appropriate if you are conducting an interview or if you are appearing as a narrator. Be aware of external elements such as wind, light, background noises (traffic). Avoid placing yourself in front of a screen showing a slideshow while expecting the viewer to be able to see the slideshow. Let the slides speak for themselves. Audio must be clear and easily heard. Speak clearly and ensure you have checked the correct pronunciation of words with which you are unfamiliar. Ensure you have correct spelling, grammar and punctuation. Interviews should be short and edited for greater effect. Choose fonts and colours carefully and avoid mixing up your colours and font size and type.
Includes a bibliography of the primary and secondary sources consulted, which accords with a recognised referencing system. The bibliography is included on the last slide of the multimodal.	<ul style="list-style-type: none"> Your list of references must be on the last slide/s of your presentation, be clearly legible and not as a separate Word document. All texts, images, film clips, videos, interviews and books you have consulted to shape your ideas, must be listed in this bibliography. You must use a recognised referencing system. Check the accompanying document to find out how to reference sources during your presentation and in your bibliography.
Adheres to the set time limit of three to five minutes	<ul style="list-style-type: none"> A presentation which is less than the advised time will lack detail and depth, while a presentation over the advised time limit may include too much irrelevant information. Presentations which are over the maximum length of 5 minutes will not be considered.

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2. Evaluating historical sources

Simply using sources is not sufficient to support a historical argument. Sources need to be **evaluated**. This means making decisions about the **reliability** and **usefulness** of the sources.

Judging the **reliability** and **usefulness** of a source means deciding whether it can provide trustworthy evidence about the historical topic you are investigating.

How can you do this?

You need to find information about the **origin** of the source.

- Who created this source?
- When was it created?
- Was this person an eye-witness to the events referred to in the source or in a position to know about these events?
- Did this person have a particular position or vested interest that could have affected the source they created?

You also need to decide what the person's **purpose** was in creating the source.

- Did the creator of the source have a particular intention; did the creator want to produce a particular effect?
- Could that purpose have affected the accuracy and honesty of the source?

An example of an evaluation

If you were using Charles Bean as a source for World War I, you would need to find some background information on him to help you evaluate the reliability and usefulness of what he wrote.

You could search for information on the internet. One site which has information about Charles Bean is the Australian War Memorial site. You'll find out that Bean was a highly educated man with several university degrees, who had experience as a journalist. Bean was made the Australian Government's official war correspondent, a position his fellow journalists supported. He travelled to Gallipoli and the Western Front to witness the experiences of Australian soldiers first hand.

From this information you might decide that Bean's writing is useful and reliable when studying World War 1. He was an experienced journalist, he seems to have been respected by his fellow journalist and by the Australian Government, and he was an eye-witness to the events he writes about.

So far, so good!

Bean sent home articles to be published in Australian newspapers during the war. He was renowned for getting as much information as he could, at times even checking German sources. However, it was wartime and there was strict censorship, so Bean had to be careful about what he wrote. He could not always reveal everything about an incident.

This raises some questions about Bean's official account of the war. It should make you think about accepting his accounts without any reservations.

Bean made comments in his personal diaries about his disgust at the glorified version of war the Australian public was given, rather than an honest description of the realities of war. He described as 'nonsense' the claim that Australian soldiers were eager to get back to the front, and he claimed that Australian soldiers often needed to be threatened to force them back to the front.

Including evaluations in your presentation

You can't write all this in your evaluation because you would not have much room for anything else, so how do you work your evaluation into your main writing? The art is to include an evaluation without interrupting the flow of the argument.

For example: *Charles Bean, a highly respected journalist and the Australian Government's official war correspondent, who was present at Gallipoli, describes the landing (then include your quote). However, there are serious doubts, particularly about Bean's honesty in describing the Anzacs' experiences at Gallipoli. Apart from official censorship, there was Bean's intention to send a positive message about Gallipoli to the Australian public.*

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If you use a particular writer on more than one occasion, you do not have to evaluate them each time.

What about secondary sources? You will need to do some research on these writers too. You might find that a writer has written several books on the topic, or that they are recognised in the academic world as an expert on the topic. This might add weight to the point you are making.

How do I evaluate visual sources?

These are evaluated in a similar way. You need to look for background information on the photographer/painter/sculptor and determine the purpose of the art work.

One well-known photograph, supposedly showing Australian soldiers charging the enemy at Gallipoli, was actually staged and was taken on an island off the coast (perhaps Imbros or Lemnos), where a photographer rounded up soldiers to act as if they were charging.

Another famous photograph, *Over the top* by Frank Hurley, is also controversial. It is actually a composite photograph meant to show the horrors of the Western Front by combining a series of different photographs to make one photograph. Not everyone considered this an acceptable approach.

3. Essential information on referencing your multi-media presentation

Referring to sources in your presentation is essential, but all sources must be correctly referenced within the presentation. A bibliography of the books, journals, internet sites, and any other material you consulted must be included at the end of your presentation. An example of correct referencing within your presentation is:

Australian soldiers were shocked by the harsh realities of war. One soldier, Major W.G.M. Claridge, described his experiences on the Western Front as 'Hell itself' and 'Death grinning at you from all around' (cited in Gammage, 2010:232).

The phrase, 'Hell itself' is a direct quote from Major Claridge, as is 'Death grinning at you from all around'. These quotes must be referenced. The example above uses the Harvard method of in text referencing, which uses the surname of the author, the date of publication and the page from which the quote comes. It is acknowledged that your school may have instructed you on a different style of referencing. You are allowed to use a recognised style you are familiar with. If you are using the quotes from Major Claridge in the spoken part of your presentation and they are not actually written on a slide, you must still reference them. You can do this by saying something like:

In his book about the experiences of Australian soldiers, Bill Gammage uses the words of Major W.G.M. Claridge who described war as, 'Hell itself' and 'Death grinning at you from all around'.

At the end of your presentation, you must have a legible bibliography — a list of the books, journals, internet sites you used. You should follow the style guidelines for a bibliography provided by your school. For example, the book from which your quotes from Major Claridge came would be listed as:

Gammage, Bill, 2010. The Broken Years; Australian Soldiers in the Great War, Carlton, Melbourne University Publishing.

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4. Checklist for completing the application form

Name of applicant School type State Catholic Independent

Multimedia presentation (MMP) – check when each component is completed

- Make your MMP between 3 (minimum) to 5 (maximum) minutes long
- Convert your MMP, if necessary, to one of the required file formats — mov, mp4 or wmv*
- Resize your MMP, if necessary, so it is less than 100Mb in size (preferably less than 10Mb)*
- Include a legible bibliography or reference list on the last slides/frames of your MMP**
- Test your USB on a computer other than the one you created your MMP on

Part A – Application Form

- Have your teacher complete and sign Section 4
- Have your principal complete and sign Section 5
- List special requirements (dietary or other) or indicate N/A in Section 7
- Complete all background information questions in Section 9
- Sign Part A of the Application Form

Part E – Consent Form

- Insert your name in Section 5, to be used in association with your image or work
- Complete and sign your name in Section 6
- Have your parent or guardian complete and sign Section 6

Part F – Parent's Agreement

- Have your Parent(s)/Guardian(s) sign and date the agreement

Final steps

- Save your multimedia presentation, including your completed and scanned application forms, onto one USB storage device and send the USB plus a hardcopy of your application forms to the following address, to be received by Monday 14 September 2020, to:

ATTN: The Premier's Anzac Prize

Global Opportunities
Global Engagement Unit
DE International
Department of Education
PO Box 15050
CITY EAST QLD 4002

* if you need to convert or re-size your file consider using a file converter (e.g. Xilisoft Video Converter or Camtasia)

**it is essential that your reference list is legible when your presentation is paused by the judges for checking of this information

Other comments/information can be recorded below by the applicant: