

SITE INSPECTION CHECKLIST

FOR SCHOOLS TO SELF-ASSESS THEIR COMPLIANCE PRIOR TO INSPECTION

SCHOOL DETAILS AND RECORDKEEPING		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the school have QSAEC approval numbers for the animal-use activities for scientific purposes currently being conducted at the school?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are the animal-use activities conducted in accordance with QSAEC approval? Refer to the original application and AE7 response to applicant form.
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<p>Is a school-based animal activity register maintained?</p> <p>Please ensure all QSAEC reporting and recordkeeping requirements are met and the following animal-use records are available for sighting (as applicable):</p> <p><u>QSAEC records:</u></p> <p><input type="checkbox"/> Applications <input type="checkbox"/> Approvals <input type="checkbox"/> Activity completion reports</p> <p><input type="checkbox"/> Complaint reports <input type="checkbox"/> Unexpected adverse event reports</p> <p><u>Animal source, use and monitoring records:</u></p> <p><input type="checkbox"/> Animal acquisition and identification</p> <p><input type="checkbox"/> Animal-use agreements for privately-owned animals or agistment</p> <p><input type="checkbox"/> Curriculum planning documents for animal-use activities</p> <p><input type="checkbox"/> Monitoring logs of animal health and environment</p> <p><input type="checkbox"/> Animal-use activities</p> <p><input type="checkbox"/> Husbandry care and veterinary treatment</p> <p><input type="checkbox"/> Disposal/fate planning including rehoming agreements for animals rehomed with students</p> <p><input type="checkbox"/> Transport of animals</p>
ANIMALS		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are the animals identifiable (e.g., tattoos, microchips), whether individually or in groups?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are the animals in good condition, in receipt of routine husbandry procedures and not suffering from any obvious ailment, injury or infestation?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are the animals displaying any deviations from normal behavioural patterns?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Do the number of animals in cages, pens, etc and the placement of these housing facilities enable optimum social conditions for the species?
MONITORING		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are the animals being monitored in accordance with the QSAEC approvals and/or as reasonable to maintain animal wellbeing?
ENVIRONMENTAL FACTORS		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are buildings designed and managed to meet species specific need to ensure animals wellbeing?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are the handling and restraint facilities designed and managed to meet species specific needs to ensure animal wellbeing?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Is there adequate space to enable free movement and activity, sleeping, privacy and contact with others of the same species?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Do the animals have ready access to an adequate supply of appropriate drinking water? Is the equipment clean and well maintained?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Do the animals have ready access to an adequate supply of appropriate food? Is the equipment clean and well maintained?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	If animals are reliant upon electrical power, is the power supply and electrical equipment reliable, well maintained and is backup equipment available in case of a power failure?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If the animals are housed externally, do they have ready access to shelter and/or shade?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If the animals are housed internally, do the lighting levels meet species specific needs?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If the animals are housed internally, does the ventilation and air quality meet species specific needs to ensure the wellbeing of animals?
ENVIRONMENTAL WARNING /MONITORING SYSTEMS AND EQUIPMENT		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Do the areas where animals are kept provide adequate protection from predation and unauthorised personnel entry?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are the areas where animals are housed kept clean, tidy and free of vermin?