

Health, Safety and Wellbeing Contacts



Work Safe, Learn Safe, Be Safe

- Learn and model safe and healthy behaviour
- Take action to identify, control and report hazards
- Take responsibility for safety and wellbeing

Your local HSW support network

First point of contact for employees

Health and Safety Adviser (HSA) Staff member with appropriate HSA training who has been nominated to support the principal/manager with health and safety matters.	name:	
	telephone:	
	email:	
Health and Safety Representative (HSR) Staff member elected to represent staff with respect to health and safety matters.	name:	
	telephone:	
	email:	
First Aid Officer (FAO) Staff member(s) with accredited first aid training nominated to provide first aid in the workplace.	name:	
	telephone:	
	email:	
Rehabilitation and Return to Work Coordinator (RRTWC) Staff member who is appropriately qualified and nominated to assist with workplace rehabilitation and return to work for injured/ill staff.	name:	
	telephone:	
	email:	
Health, Safety and Wellbeing (HSW) Committee Contact Your contact person on the local HSW committee or forum. This is a consultative forum for addressing and monitoring HSW matters in the school/workplace.	name:	
	telephone:	
	email:	
Staff Wellbeing Visit the Department's Staff Wellbeing page on OnePortal. https://intranet.det.qld.gov.au/payroll-hr/health-wellbeing/staffwellbeing	name:	
	telephone:	
	email:	

Employee Assistance Program:

- Visit the Department's **Employee Assistance Program** page on OnePortal
- **LifeWorks** – Employee Assistance Program Provider – 1800 604 640

Regional HSW network

Contacts for principals, managers and HSW roles

Senior Health and Safety Consultant Regional officer who provides support and assistance to principals, managers, HSAs and HSRs with the management of workplace health and safety.	name:	
	telephone:	
	email:	
Claims Management Officer First point of contact for RRTWCs, principals and managers who have questions regarding injury management and/or rehabilitation and return to work.	name:	
	telephone:	
	email:	
Senior Injury Management Consultant Regional officer who provides consultancy support and assistance for complex claims management.	name:	
	telephone:	
	email:	
Organisational Wellbeing Consultant Consultancy, support, advice and training to workplaces in health and wellbeing. Not offered in all school regions. Contact the regional Human Resources area for details to complete this section. <i>Visit Department's Staff Wellbeing Page on OnePortal for information and resources.</i>	name:	
	telephone:	
	email:	
Regional Health, Safety and Wellbeing (HSW) Committee Contact person for the regional HSW committee. <i>Principals, directors, senior managers and senior consultants to contact this person.</i>	name:	
	telephone:	
	email:	
Other:	name:	
	telephone:	
	email:	

Web Pages:

- **Creating Healthier Workplaces** –
<https://education.qld.gov.au/initiatives-and-strategies/health-and-wellbeing/workplaces>
- **Health, Safety and Wellbeing** – search on OnePortal
<https://intranet.qed.qld.gov.au/Services/HumanResources/payrollhr/healthwellbeing/Pages/default.aspx>

