**Windows11 Transcript**

This video will show you how to enrol a BYO Windows 11 device into Intune, install an app and connect school email.

You may find it helpful to watch this video on another device while you complete your installation. We recommend you stop and start the video as required depending on the timing of your installation

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete this installation. Please contact your school to obtain these details.

Please note the installation process may take up to 15 minutes to complete.

Intune is a secure mobile management system that allows your child to use school Wi-Fi, emails, learning applications and websites on their personal device.

These instructions are for Windows 11. You may find some of screens look different to the ones in this video if you have an older version of Windows or there are changes made to Intune.

To start, please connect to the internet and select the Windows icon at the bottom of your screen.

Then select settings.

In the left column please select accounts.

Then select Access work or school.

Then, please select Connect.

Please enter your student @eq.edu.au email address and select Next.

The user name may appear in the Username field in the Managed Internet Service screen. If not, please enter the username. This is the first part of the school email address.

Also type in the password and accept the terms and conditions.

Then please select Sign-in.

This may take a moment.

When you see the screen that says ‘You’re all set!’, please select Done.

On the next screen, your account details will be displayed.

Select the Windows icon at the bottom of your screen. Wait for the Company Portal App to Install.

To install an app, please select the Company Portal app.

If requested, please sign in with your school user name and password.

To see the apps your school has made available, please select Show all.

Please choose an app to install. In this example, we will use the BYOx Mapper.

Then please tap on the Install button.

The app will download and install.

The screen will display Installed when the app has been installed.

Select the back arrow in Company Portal and repeat the process to download additional apps.

Next, set up your school mail account.

To do this, open your mail app by selecting the windows icon, then the mail icon.

You will see your school EQ Email account listed.

If you do not, please note it may take some time, depending on your device and internet connection. There have been some cases where it has taken up to a day to process.

Please select the exclamation then select Fix Account.

The All Done screen displays, select done.

Your mail account has been set up for use and emails can now be sent and received from the school mail account.

Your device is now ready for school.

If you need help with installing Intune, an app or the mail account, please see your school for assistance.