



Student application

# STEM Japan

## Global Student Program



# Program details

The STEM Japan Global Student Program is a two-week program for thirteen high performing Year 10 state high school (including college and academy) students studying Japanese language and STEM subject(s) and two accompanying teacher chaperones. Students and their chaperones will experience school life and undertake visits to sites of cultural and historical significance in Hiroshima and Kyoto. Students will be provided with accommodation and most meals as part of the program. As part of the program, students will improve language proficiency and engage in industry visits where they will experience real world STEM applications.

## Eligibility requirements

### Students must:

Be a full time student enrolled in Year 10 at a Queensland state (college or academy) high school, studying the Japanese language and STEM subject(s) in 2023.

Be an Australian citizen, permanent resident of Australia or a New Zealand citizen residing in Queensland, Australia.

Not have lived or attended a Japanese education institution in Japan for more than three consecutive months in the last two years.

Wish to improve their Japanese skills and knowledge of Science, Technology, Engineering and Mathematics subjects through in-country immersion.

Be available to travel in December 2023 (school holidays).

Be willing to provide a doctor's certificate stating that they are in good physical and mental health and fit for international travel, in accordance with the terms of cover under the Group Medical Conditions (group policies) listed by [GoSafe Travel Insurance](#).

Disclose personal information where required for travel and health insurance purposes to ensure that adequate cover is purchased.

Have (or be willing to obtain) a current and valid passport with at least six months' validity from the date of return to Australia.

Possess the emotional ability and resilience to be immersed in another culture and language while in homestay, at school and on the program.

Be willing to participate in all activities arranged by the organisers.

Be willing to abide by the laws of the country they visit.

Be willing to abide by the rules and conditions of the program including those of any host family and host school.

Be willing to represent Queensland appropriately as a student ambassador demonstrating maturity, leadership and a willingness to learn at all times.

Reference any works sampled in the application in accordance with their school's referencing guidelines.

Be available to attend an Information Session managed by the Department of Education International.

Submit application by **3:00pm, Thursday 31 August 2023** to [global.opportunities@qed.qld.gov.au](mailto:global.opportunities@qed.qld.gov.au)

# Conditions of entry and program rules

## Who can enter

- The program is open to all eligible Year 10 Queensland state high school (including college and academy) students studying a Japanese language and STEM subject(s).
- An applicant must be an Australian citizen, a permanent resident of Australia or a New Zealand citizen residing in Australia.

## How students enter

Applications must be received by the Department of Education (the department) by **3:00pm Thursday 31 August 2023**. Late applications **will not** be accepted. All applicants will be advised by email in regards to successful and unsuccessful submissions.

## Entry Process

Students must submit the following:

- An electronic copy of the completed and signed Student Application Form [PART A]
- An electronic copy of the completed and signed Project Consent Form [PART B] (must be signed by the student and parent/guardian)
- An electronic copy of the applicant's most recent school report card for all subjects.

Entries that do not include all the above components will not be considered. Save the signed and scanned documents and email to [global.opportunities@qed.qld.gov.au](mailto:global.opportunities@qed.qld.gov.au).

## Selection criteria and process

Applications will be shortlisted by a selection panel comprising of employees of the department and external language professionals. The panel will review all applications to determine the successful applicants. Applications will be assessed based on their written responses to the application questions. All applicants will be advised by email in regards to successful and unsuccessful submissions. The panel's decision is final and individual feedback to applicants will not be available.

## Other conditions

- The Student Application Form [PART A], Conditions of Entry and Program Rules and Project Consent Form [PART B] all form part of the student application pack.
- Successful applicants must be prepared to feature in media and promotional activities (including providing photos, testimonials, reports etc.) - see Project Consent Form [PART B] which must be completed, signed and submitted at the time of application. Entrants may revoke their consent at any time, as per the provisions of the project consent form.
- Applicants may only apply once.
- The program cannot be exchanged and is not redeemable for cash.
- At the department's discretion, the program is subject to change or cancellation.
- No responsibility will be taken for incomplete, late, misdirected, damaged or lost applications.
- The department reserves the right, at any time, to verify the validity of an entry or disqualify an application that is not in accordance with these conditions of entry.
- This program is not a student exchange program provided under the National Guidelines for Student Exchanges and is not quality assured by the relevant state registration authority.
- Successful applicants must comply with all COVID-19 mandates and conditions (if applicable at time of travel) including but not limited to those of the Department of Education, Australian state and federal authorities, travel provider(s) and the host country.

# Program rules for successful applicants

## Before the program I agree to:

- supply a completed Medical Conditions Form [PART C] when requested;
- supply a completed Acceptance of Participation Form [Part D] when requested;
- pay for all incidentals that may arise in connection with the program (including but not limited to - excess baggage fees, spending money, mobile phone charges and personal purchases);
- promptly advise the department of any changes to information supplied on the Student Application Form [Part A] and any issues which may affect my participation in the program (for example, a change to my health, family situation, financial circumstances, school, or a need for any special requirements or assistance on the program);
- comply with all reasonable requests by the department for any additional information or documentation;
- ensure the department has up-to-date contact details for both student/parent/guardian at all times, should I be selected as a program participant;
- upon selection and prior to travel, obtain a passport with a minimum of six months validity after the anticipated program return date to Queensland and ensure there are no restrictions on the recipient travelling to the destination;
- the department is not responsible for any loss or damages to persons or property if my selection for the program is revoked;
- participate in all program briefings; and
- have my selection in the program revoked if:
  - I do not comply with the Conditions of Entry and Program Rules
  - I am suspended or excluded from school
  - I do not have or maintain a school attendance and behaviour record that is satisfactory to the department
  - I am unable to obtain the necessary passport/visa.

## On the program I agree to:

- Abide by the [International School Study Tour Code of Conduct for Students](#) and the behaviour standards set by the department and host country organisers;
- My parents/guardians being given information about me, including (but not limited to) my behaviour on the program and any health or wellbeing issues or concerns;
- Being sent home at my own/my parents/guardians' expense if any program rules are breached. The department is not responsible for any loss or damage if I am sent home in breach of these rules; and
- Comply with all laws of the host country and represent the department as an ambassador for Queensland demonstrating maturity, leadership and a willingness to learn at all times.

## After the program I agree to:

- record my reflections of the program in my post program report;
- make presentations about the program if requested by the department; and
- participate in all post program briefings and complete a post-program survey.

Please note that these rules may be updated if the need for additional or varied rules arises. If you are notified of any updates to the rules, you must follow the revised program rules. The department is not responsible for any loss or damage if these program rules are not adhered to.

All information contained within this publication is correct at the time of printing. Department of Education International reserves the right to alter or cancel any program, conditions, administration requirements without prior notice.

### Enquiries:

**T:** 07 3513 5747    **E:** [global.opportunities@qed.qld.gov.au](mailto:global.opportunities@qed.qld.gov.au)

# Student applicant form [PART A] STEM Japan Global Student Program

## How to apply

Complete this form electronically with hard copy signatures (digital signatures are not accepted).

Save it to your computer and complete using Adobe Reader  
(free download available at - [get.adobe.com/reader](http://get.adobe.com/reader))

Remember to save your application when complete

Print and ensure all sections are signed and checklists completed

Scan and email to [global.opportunities@qed.qld.gov.au](mailto:global.opportunities@qed.qld.gov.au)  
by the due date

**Privacy Statement:** The Department of Education (the department) is collecting your personal information in accordance with *Information Privacy Act 2009 (Qld)* for the purpose of administering this program. The information will only be accessed by authorised employees within the department, supervising staff and chaperones accompanying the students for planning and organising the program, obtaining flights and travel insurance, making arrangements to cater for special requirements (where possible) and to assist the department and chaperones to fulfil their duty of care. Some of the information will be given to insurance organisations, tour operators, airlines, travel companies, accommodation providers, international partner organisations and other external parties involved in providing services to the group as part of the program. Relevant information will be given to medical professionals in the event the student requires medical attention on the program or while in the care of the department. The personal information and copyright material will also be dealt with in accordance with the *Project Consent Form [PART B]*. The information will not be given to any other person or agency unless you have given your permission or disclosure is required or authorised by law. If you have any questions or concerns about the collection, storage, use or disclosure of the information, please contact Global Opportunities on (07) 3513 5756.

## Section 1

### Student details (the applicant) as per your passport or birth certificate

Surname	Given Name/s			
Date of Birth	Gender			
Home Address				
Town/Suburb/City	Post Code			
Mobile Phone	Home Phone			
Student School Email Address				
Private Email Address				
Citizenship	<table><tr><td>Australian Citizen</td><td>Australian Permanent Resident</td><td>New Zealand Citizen residing in Australia</td></tr></table> <p><i>Please note, the department may request more information regarding your residency status.</i></p>	Australian Citizen	Australian Permanent Resident	New Zealand Citizen residing in Australia
Australian Citizen	Australian Permanent Resident	New Zealand Citizen residing in Australia		
Yes	Do you have a current passport with a minimum validity of six months after the anticipated return date of the program?			
No	<b>I agree to apply for my passport upon notification of selection</b> (attach scanned copy of birth certificate) NB: Upon signing an application form, a student will be accepting a condition that they must obtain a passport no later than one month after being notified of their acceptance into the program.			
Passport Number	Nationality			
Country of Issue	Expiry Date			

### Parent/Guardian 1

Full Name	Mobile Phone
Email	Relationship to Applicant
Home Address	
Town/Suburb/City	Post Code

### Parent/Guardian 2

Full Name	Mobile Phone
Email	Relationship to Applicant
Home Address	
Town/Suburb/City	Post Code

## Special requirements

Please consider the information you have provided and all information about the program and provide details of any special requirements you may have if your application is successful. For example: adjustments for impairment; mobility aides or assistance; religious requirements; medical conditions; dietary requirements (such as allergies, halal, vegetarian, gluten free). If you do not have any special requirements, please indicate N/A below. *Further information may be requested to assess if and/or how your special requirements can be accommodated on the program.*

Would you be prepared to accept placement with a host family/organisation that may not be able to cater fully or partially for your special requirements as indicated above?

Yes      No      N/A  
*Please provide details if necessary*

## Section 2

### School details - The Queensland school you are currently attending

Name of school

School Address

Town/Suburb/City

Post Code

School type

State

Catholic

Independent

Other

School level

School Phone

## Section 3

### Motivation for applying

Please provide details regarding your motivation for applying and what do you hope to gain from this experience should your application be successful?

(Response 100 word minimum - 300 word maximum)

## Section 4

### Studies

Please indicate your proficiency in any language other than English, including: Japanese; your first language, if not English; and any additional language that you are learning or have learnt. Please provide details below.

Language

First language speaker

Basic (I can introduce myself and ask and answer simple questions)

Medium (I can understand much of what is said and what I read, but my responses are often not fluent and grammatically correct)

Fluent (I can understand most of what is said and what I read, and my responses are generally fluent and grammatically correct and complex)

Language

First language speaker

Basic (I can introduce myself and ask and answer simple questions)

Medium (I can understand much of what is said and what I read, but my responses are often not fluent and grammatically correct)

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Language

First language speaker

Basic (I can introduce myself and ask and answer simple questions)

Medium (I can understand much of what is said and what I read, but my responses are often not fluent and grammatically correct)

Fluent (I can understand most of what is said and what I read, and my responses are generally fluent and grammatically correct and complex)

Describe some of the strategies and language skills you will use to communicate during the program.

(Response 100 words minimum – 300 words maximum).



## Commitment to study of Japanese and STEM subject(s)

Outline your commitment, now and in the future to the study of Japanese language and culture. This may include extra-curricular activities, further studies at University or specific career path that includes becoming fluent in Japanese.

(Response 100 words minimum – 300 word maximum)

Outline your commitment, now and in the future, to the study STEM subject(s). This may include extracurricular activities, further studies at university or a specific career path that includes STEM.

(Response 100 words minimum – 300 word maximum)

## Section 5

### Adapting, adjusting and sharing

Describe and explain your coping strategies. Consider the following:

- Being immersed in a different culture
  - Being in a different country
  - Being immersed in a different language
  - Meeting new people
  - Attending a new school (if applicable)
  - Homesickness
  - Culture shock
  - Integrating into the community
  - Living with a family you don't know (if applicable)
- (Response 100 words minimum – 300 word maximum)

Successful applicants are expected to be positive representatives and ambassadors of Queensland. Explain how you will exemplify qualities such as respect, honesty, self discipline, cooperation, resilience etc.

(Response 100 words minimum – 300 word maximum)

## Section 6

### Travel experience

Have you previously travelled overseas?      Yes      No

If yes, please provide details including location, duration, dates, and reason for travel (e.g. leisure or visiting family)

## SECTION 7

### Endorsement by language teacher

Statement of support for student's application. Please reference student's suitability, class performance, behaviour, maturity and language level. Please also comment on the student's resilience and ability to cope with overseas travel and participate fully in the program.

For example – Does the student cooperate with teachers and interact well with other students? Will the student be a suitable Ambassador for Queensland and demonstrate maturity, leadership and a willingness to learn at all times?

Full Name

Mobile Phone

School Email Address

Date

Teacher's Signature

Teacher to insert own comments here. (Response 100 words minimum – 200 words maximum).

## Section 8

### Endorsement by STEM teacher

Statement of support for student's application. Please reference student's suitability, class performance, behaviour, maturity and language level. Please also comment on the student's resilience and ability to cope with overseas travel and participate fully in the program.

For example – Does the student cooperate with teachers and interact well with other students? Will the student be a suitable Ambassador for Queensland and demonstrate maturity, leadership and a willingness to learn at all times?

Full Name

Mobile Phone

School Email Address

Date

Teacher's Signature

Teacher to insert own comments here. (Response 100 words minimum – 200 words maximum).

## Section 9

### Endorsement by principal

#### Statement of support for student's application

Include your knowledge of student's ability to develop or possess:

- significant leadership qualities
- the openness and confidence to explore new ideas and experiences
- self-discipline and resilience
- humility and ambassadorship
- a desire to continue the study of language/STEM for future career opportunities.

#### Principal's obligations:

- Principal must identify and declare potential conflict of interest for the nominee(s)
- Principal must advise if any disciplinary action has been taken against applicant and when
- Principal may delegate endorsement to deputy principal or year level coordinator if required for the above factors to be taken into consideration, however principal must review endorsement and sign application form.

If you are aware of any issues that may prevent this student from successfully participating in this program please provide information below or email [global.opportunities@qed.qld.gov.au](mailto:global.opportunities@qed.qld.gov.au)

Full Name

Mobile Phone

School Email Address

Date

Principal's Signature

Principal to insert own comments here. (Response 50 words minimum – 200 words maximum).

## Section 10

### Applicant and parent/guardian declaration, acknowledgement and consent

Please read and tick each box to confirm that you have read and understood each section, incomplete forms without all sections ticked and signed will not be accepted. By signing below, the applicant and parent(s)/guardian(s) declare:

I/We have read, understood and accept the Privacy Statement in this Student Application Form;

I/We have read, understood and signed the Project Consent Form [PART B];

I/We have read, understood and agree to the Conditions of Entry and Program Rules and, if selected for the program, agree to comply with these rules;

I/We have read, understood and agree to the [International School Study Tour Code of Conduct for Students](#) and, if selected for the program, agree to abide by this plan and the behaviour standards set by program organisers;

I am/the applicant is an Australian citizen, permanent resident of Australia, or New Zealand citizen residing in Australia;

I am/the applicant is available to travel on the dates that will be scheduled for program briefings and activities pre and post program and agree to participate as required;

All information provided in this Student Application Form [PART A] is true and correct; and

I/We have attached the applicant's latest report card.

Applicant Signature

Date

Applicant Name

#### Parent/Guardian 1

Parent/Guardian  
Signature

Date

Parent/Guardian Name

Relationship  
to Applicant

#### Parent/Guardian 2

Parent/Guardian  
Signature

Date

Parent/Guardian Name

Relationship  
to Applicant

# Project consent form [PART B] STEM Japan Global Student Program

Dear Parent/Guardian/Student

Date

## Introduction to the Project Consent Form (attached) for

STEM Japan Global Student Program

This letter is to inform you about how the Department of Education (department) will use, record and disclose your or your child's personal information and material. It outlines:

- what information we record; and
- where and how we will use the materials.

Examples of personal information, which may be used and disclosed (subject to consent), include part of a person's name, image/photograph, voice/video recording or year level.

Materials that are created by you or your child, whether as an individual or part of a team, may be replicated in full or modified for purpose. This includes copyright material, including written, artistic or musical works, video or sound recording created in connection with the project.

Personal information may include identifying each person who contributed to the creation. The material and personal information may also represent Indigenous knowledge or culture.

## Purpose of the consent

This Project Consent Form relates to STEM Japan Global Student Program

The STEM Japan Global Student Program is a unique international learning opportunity for high-performing Year 10 students studying Japanese and STEM subjects at Queensland state schools.

It is the department's usual practice to take photographs or record images and occasionally to publish limited personal information and materials for the purpose of promoting Queensland education.

To achieve this purpose the department may use newsletters, its website, traditional media, social media or other new media as listed in the 'Media Sources' section below. The department may also use images on a range of materials including (but not limited to) advertising, marketing materials, presentations and publications.

Because of this, the Project Consent Form provides consent for personal information and a licence for materials to be published online or in other public forums.

The department holds images in its Digital Asset Management Library and these may be used by the Queensland Government to promote a range of initiatives.

The department needs to receive consent in writing before it uses or discloses an individual's personal information or materials in a public forum. The attached form is a record of the consent provided.

## Voluntary

It is your choice whether to give consent.

## Consent may be withdrawn

Consent may be withdrawn at any time by you.

If you wish to withdraw consent please notify the departmental contact in writing (whether by email or letter). The department will confirm the receipt of your request if you provide an address.

The department will endeavour to take down content that is in its direct control; however, published information and materials cannot be deleted and the department is under no obligation to communicate changes to consent with other entities/ third parties.

Due to the nature of the internet and social media (which distributes and copies information), it may not be possible for all copies of information (including images and materials), to be deleted or restricted from use once published.

## Media sources used

The department will publish images and materials on a range of social media, websites and traditional media sources subject to your consent. Please see the following webpage for a full list of sources where the project may be published.

<https://education.qld.gov.au/parents-and-carers/parent-participation/useimages-recordings>

## Duration

The consent is ongoing unless you decide to withdraw your consent.

## Who to contact

If you have any questions or wish to withdraw consent please contact [global.opportunities@qed.qld.gov.au](mailto:global.opportunities@qed.qld.gov.au).

Please retain this letter for your records and return the signed consent form.

## Global Opportunities, DE international

## Project consent form STEM Japan Global Student Program

### 1. Identify the person to whom the consent relates (including individuals)

Parent/carer to complete for students under 18. Independent students may complete on their own behalf and if under 18 a witness is required. Otherwise, the consent is to be completed.

Full Name

Date of Birth

### 2. Personal information and materials covered by this consent form

a. **Personal information** that may identify the person in section 1:

No name      First name      Full name

▶ Image/photograph   ▶ School Name   ▶ Recording (voices and/or video)   ▶ Year level

b. **Materials** created by the person in section 1:

▶ Sound recording   ▶ Artistic work   ▶ Written work   ▶ Video or image

▶ Software   ▶ Music score   ▶ Dramatic work

### 3. Approved purpose and timeline for consent

If consent is given in section 4 of the form below:

- The personal information and materials (as detailed in section 2) will be recorded, used and/or disclosed (published) by the school, Department of Education (DoE) and the Queensland Government for the following purposes (the approved purpose):
  - › any activities engaged in during the course of the project, as described in the attached letter, or purposes of public relations, promotion, advertising, recruitment advertising, presentations, publications, displays, media, promotional, marketing and communication materials and commercial activities concerning the Project.
- The personal information and materials (as detailed in section 2) will be disclosed (published) for the approved purpose via social media, online or in printed or other forms of media as set out at <https://education.qld.gov.au/parents-and-carers/parent-participation/use-images-recordings>, including: any purpose, commercial or otherwise, required by operators of the websites as a condition of uploading the personal information or materials; and transfer of the personal information outside of Australia in the course of the operation of the website.

**Consent is ongoing unless it is withdrawn as outlined in the attached letter.**

### 4. Consent and agreement to record the consent please sign the top of the following page

▶ **CONSENTER – for the person giving consent**

I am (tick as applies):

parent/carer of the identified person in section 1

the identified person in section 1 (if an individual, independent student, teacher or volunteer)

recognised representative for the Indigenous knowledge or culture expressed by the materials

I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent to DoE recording, using and/ or disclosing (publishing) the personal information and materials identified in section 2 for the approved purpose as detailed in section 3.

I acknowledge that I will not be paid for giving this consent nor will a payment be made for the use of personal information or material.

By signing, I also agree that this Project Consent Form is a legally binding and enforceable agreement between the consentor, the department and the State. For the benefit of having the materials (detailed in section 2) promoted as DoE may determine, I grant a licence for such materials for this purpose. I acknowledge I remain responsible to promptly notify DoE of any third party intellectual property incorporated into the licensed materials. I accept that attribution of the identified person, in section 1 as an author or performer of the licensed, materials may not occur. I accept that the materials licensed may be blended with other materials and the licensed materials may not be reproduced in their entirety.

Please continue to next page for signing.

## Project consent form STEM Japan Global Student Program

Name of Student

Name of Individual/consenter

Signature or mark of individual/consenter

Date

Signature or mark of student (if an independent student)

Date

### Special circumstances

In many circumstances only the above signatures are necessary. However there may be special circumstances that could apply. Examples include where the form is required to be read out (whether in English or in an alternative language or dialect). Another occasion may be where the consenter is an independent student and under 18.

#### ► WITNESS – for consent from an independent student or where the explanatory letter and Project Consent Form were read.

I have witnessed the signature of an independent student, or that the accurate reading of the explanatory letter and the Project Consent Form was completed in accordance with the instruction of the potential consenter. The individual has had the opportunity to ask questions. I confirm that the individual has given consent freely and I understand the person understood the implications.

Name of witness

Signature of witness

Date

#### ► Statement by the person taking consent – when it is read

I have accurately read out the explanatory letter and Project Consent Form to the potential consenter, and to the best of my ability made sure that the person understands that the following will be done:

1. the identified materials will be used in accordance with the Project Consent Form
2. reference to the identified person will be in the manner consented
3. in accordance with procedures DoE will cease using the identified materials from the date DoE receives a written withdrawal of consent.

I confirm that the person was given an opportunity to ask questions about the explanatory letter and Project Consent Form, and all the questions asked by the consenter have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent has been given freely and voluntarily. A copy of the explanatory letter has been provided to the consenter.

Name and role of person taking the consent

Signature of person taking the consent

Date

### Privacy Notice

The Department of Education (DoE) is collecting your personal information on this form in order to obtain consent for the use and disclosure of the individual's personal information. The information will be used and disclosed by authorised departmental employees for the purposes outlined on the form and may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please use the contact details identified in the Introduction to the Project Consent Form.