

# Interstate transfer (inbound students)

This form is to be used by Student Exchange Organisations (SEOs) approved in Queensland, to advise of an interstate transfer from Queensland or request an *Acceptance Advice for Secondary Exchange Students (AASES)* form for a student transferring into Queensland.

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If you have any queries regarding this form, please contact the International Quality (Schools) Unit on (07) 3513 6748 or via email at [InternationalRegistration@qed.qld.gov.au](mailto:InternationalRegistration@qed.qld.gov.au)

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## Student exchange organisation (SEO) details

*Please note, this form must be submitted either by the PEO of the SEO or by an authorised AASES officer.*

Name of student exchange organisation	
Name of person requesting form	

### *Type of transfer*

<input type="checkbox"/> Student transferring INTO Queensland
<input type="checkbox"/> Student transferring OUT of Queensland



**☐ Students transferring INTO Queensland (request for acceptance and AASES form)**

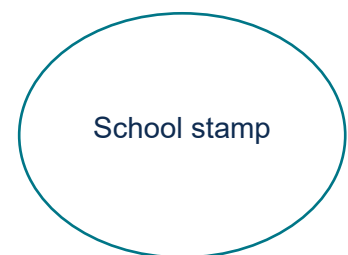
Family name <i>(as per passport)</i>		
Given name/s <i>(as per passport)</i>		
Country of citizenship		
Date of birth <i>(DD/MM/YYYY)</i>		
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Current state/territory hosting student		
AASES number		
Reason for transfer <sup>^</sup>		
Duration of exchange in Qld <i>(school commencement to school cessation)</i>	From	To
Student welfare dates on current visa <i>(first to last day of welfare responsibility)</i>	From	To

<sup>^</sup> Please note, an interstate transfer must be approved prior to the student's relocation and is only supported under exceptional circumstances.

**Queensland host school acceptance**

*Host school – please note, the school does not require separate accreditation or registration on CRICOS to be able to host a secondary exchange student*

Name of school	
Address	
Signature of school representative	



### **Host family details**

Family name	
Address	

### **Regional coordinator**

Full name	
Home address (Not PO Box)	
Mobile number	

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### **Students transferring OUT of Queensland**

AASES number			
Family name		First name	

Receiving State / Territory	
Has the student been accepted by the receiving jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date of transfer	
Reason for transfer	

**Privacy notice:**

The International Quality (Schools) Unit collects 'personal information' within the meaning of the Queensland Government [Information Privacy Act 2009](#), which deals with the collection and handling of such information by government agencies.

Information collected on this form is in accordance with the [Education \(Overseas Students\) Act 2018](#) (Qld) to action your request for an interstate transfer and, if transferring to Qld, Acceptance Advice for Secondary Exchange Students (AASES) form.

Personal information is collected and used to:

- process this application
- ask further questions or request further information
- enable the International Quality (Schools) Unit to make decisions under the [Education \(Overseas Students\) Act 2018](#) (Qld)

The type of personal information collected may include:

- personal details, including name, postal address, phone number, email
- enquiries or complaints

Personal information may be disclosed to third party entities if applicable. Examples of these entities are:

- The Queensland Minister for Education
- The Director-General (or delegate) and other relevant areas within the Queensland Department of Education
- The Australian Government's Department of Home Affairs
- International Quality (Schools) Unit staff administering and processing applications and approval amendments

Certain information collected may also be published under the Open Data ([data.qld.gov.au](http://data.qld.gov.au)) if suitable for release. In other instances, information collected can be disclosed without further consent where authorised or required by law.