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| --- | --- | --- |
| ***Portable_Plant_SOP***  🗹 | | |
| ***Students must complete the checklist below with a tick in every box before operating this portable power equipment*** | | |
| **Has your teacher given you instruction on the safe use and operation of this equipment?** | | **🗆** |
|  | | |
| **Has your teacher given permission for you to use this equipment?** | | **🗆** |
|  | Are you wearing approved safety glasses?  . | **🗆** |
| Foot Protection circle | Are you wearing protective safety work boots?  . | **🗆** |
| Hair Protection circle | Is your hair contained or restrained? | **🗆** |
| Apron | Are you wearing close fitting, protective clothing or a workshop apron? | **🗆** |
| Hand Protection circle | Are you wearing protective cotton gloves? | **🗆** |
| Prohibition circle | Have you removed all your exposed rings and jewellery? | **🗆** |
| **Have you read the important information section on the reverse?** | | **🗆** |
| **PRE-OPERATIONAL SAFETY CHECKS** | |  |
| 1. Have you familiarised yourself with, and checked all oven operations and controls? | | **🗆** |
| 1. Is the oven free of damage and in good working order? | | **🗆** |
| 1. You are not heating food, a sealed container, or any flammable or combustible liquids in the oven? | | **🗆** |
| 1. Are you familiar with the operation of the ON/OFF switch? | | **🗆** |
| 1. You are taking special precautions to ensure continuous venting of the atmosphere inside the oven if you are heating a material that might cause a hazard. | | **🗆** |
| 1. Have you ensured there are no slip/trip hazards are present in workplaces and walkways? | | **🗆** |

Paste pages 1 and 2 back to back – cut out this section – laminate and trim to size

Plastics Oven

**PLASTICS OVEN**

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| ***Portable_Plant_SOP***  **PLASTICS OVEN**  **Air Compressor** |
| **Important information – read before use** |
| **OPERATIONAL SAFETY CHECKS** |
| **DO NOT use faulty equipment – report this immediately to your teacher** |
| 1. Pre-heat the oven for no less than five minutes to be sure the oven compartment has reached the required temperature. 2. To reduce the risk of fire in the oven cavity, do not overheat the work piece. 3. Be aware of other people in the immediate vicinity when handling hot material. 4. Use thermal gloves or tongs to remove work piece from the oven. 5. Before cleaning material accumulations, switch off and allow oven to completely cool. |
|  |
| **NB. Ovens must be located with due regard to the possibility of fire  resulting from overheating.** |
|  |
| **HOUSEKEEPING** |
| 1. Switch off the oven when work completed. 2. Leave the oven and work area in a safe, clean and tidy condition. |
|  |
| **POTENTIAL HAZARDS** |
| ◼ Burns from hot surface.  ◼ Fumes  ◼ Ignition from hot surfaces and work piece. |

**Date of last review:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_